



## Projects & Development India Limited

( A Govt. of India Undertaking )

Samta, Subhanpura , Vadodara - 390023 ,  
Gujarat  
Phone - (0265)-2388418/19/20/21/13  
Fax - (0265)-2388398/99

### INVITATION TO BID

<b>To :</b> Open Vendor CPP e-procurement Portal Tender ID: 2017_PDIL_195648-1	<b>ITB Number</b> PVMM/ARCS/17-18/E-01/100900 <b>Type of Bid</b> Two Stage <b>Type of Opening</b> Public Opening <b>Date of Issue</b> 20-4-2017 <b>Bid Closing Date</b> 02-05-2017 Time : 3:00:00 PM <b>Tech. Bid Opening Date</b> 03-05-2017 Time : 4 :00:00 PM <b>Price Bid Opening Date &amp; Time</b> SHALL BE INTIMATED LATER <b>Venue of Bid Opening</b> PDIL, VADODARA <b>Earnest money Deposit</b> RS.25000(RS.TWENTY FIVE THOUSAND ONLY) <b>Tenure/Periodicity of Contract</b> 02(TWO)YEARS WEF 01.06.2017 TO 31.05.2019
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PROJECTS & DEVELOPMENT INDIA LTD., a company registered under the Companies Act, 1956 having its registered PDIL Bhavan, A-14, Sector-1, Noida-201 301, India (hereinafter referred to as PDIL or OWNER), a Govt. of India Undertaking under the administrative control of the Dept. Of Fertilizers, Ministry of Chemicals & Fertilizers. We, PDIL, Vadodara, Gujarat invites sealed bids in two parts under National Competitive Bidding, addressed to HOD (MM), for the under mentioned item subject to the 'Scope of Work' and 'Term & Conditions' enclosed herein.


SL. No.	Material	Description	Quantity	Unit
10		ARC-Hiring of Vehicle on Monthly basis	1	AU
20		ARC-Hiring of Vehicle on Call basis	1	AU

(1) PQC-Annexure-I (2) Instructions to Bidders-Annexure II  
(3) GCC-Annexure-IIIB (4) SCC-Annexure-IIIC (5) Tech.Spec./Scope of work -Annexure-IV(6) Price Schedule- Annexure-  
(7) Checklist / ACTC-Annexure-VI(8) Declaration-Annexure-VII (9) Format for e-Payment-Annexure-VIII(10) Details of  
Company- Annexure-IX

For & on behalf of

Projects & Development India Ltd.

  
Bishwanath Banerjee  
Manager (MM)

	<b>Pre Qualification Criteria(PQC) ANNEXURE – I</b>	PVMM/ARCS/17-18/E-01/100900/ANX-I	0
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**PRE-QUALIFICATION CRITERIA (PQC):** Please refer the [Pre-Qualification Criteria \(PQC\)](#) which are given hereunder:

**A PREQUALIFICATION CRITERIA (TECHNICAL)** : Bidders should have experience of undertaking similar type of work / assignments viz. deployment of monthly rented Taxi Vehicles preferably in PSUs/Corporate Sectors/Banks/Institutions/Offices etc. **during last 07 (seven) years** ending last day of the month previous to the one in which tenders are invited, as per the following:

- 1) **Three (03) similar** completed works costing not less than **Rs.3.98 Lakh per annum.**

OR

**Two (02) similar** completed works costing not less than **Rs.4.98 Lakh per annum.**

OR

**One (01) similar** completed work costing not less than **Rs.7.96 Lakh per annum.**

**Similar work definition:** Deployment of monthly rented Taxi Vehicles by the contractor preferably in PSUs/Corporate Sectors/Banks/Institutions/Offices etc.

**NOTE:** a) In Case of duration of work is more than one year then average value of work (Total value of work / duration of contract) will be considered.  
b) To meet the above criteria, the bidders are required to submit copy of purchase order / completion certificate / performance certificate documents towards proof of value of order executed.


- 2) **Bidders should have registered his establishment as Tours/Taxi Operator/Agency from Vadodara Municipal Corporation only under Shops & Establishment Act.**
- 3) **Bidders should have at least 2 (Two) latest model cars (not older than January 2016) registered in the name of the firm / name of the proprietor o the firm.**
- 4) **Bidders are required to enclose copy of Registration Certificates of Cars and details of available vehicles in the fleet.**
- 5) **Registration with EPF & ESIC authorities is must. Copy of EPF & ESIC registration certificate to be submitted in support as proof.**

**NOTE:** Bidders should enclose all the above self attested necessary documents, as proof for satisfying the PQC, with the Offer.

**B PREQUALIFICATION CRITERIA (FINANCIAL):**

- 1) **Average Annual Financial Turnover during the last 3 years ending 31st March 2016 should be at least Rs.5.97 lakh.**
- 2) **Net worth shall be positive as on 31st March 2016.**

**NOTE:** To meet the above criteria, the bidders are required to submit copy of Audited Annual Report (Balance Sheets and Profit & Loss Account) for the last 03 (three) financial years. Partnership firm/Proprietary firm may submit Chartered Accountant's Certificate.


	<b>INSTRUCTION TO BIDDERS</b> <b>(for e-procurement)</b> <b>ANNEXURE – II</b>	PVMM/ARCS/17-18/E-01/100900/ANX-II	0
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**1.0 A bidder who meets the Pre-Qualification Criteria (PQC) as per ITB and intends to quote** against this ITB may download the bidding document from PDIL website <http://pdilin.com> OR Central Public Procurement Portal <https://eprocure.gov.in/cppp> and submit the Bid complete in all respect as per terms & conditions of contract on or before the bid closing date and time.

**2.0 Submission of Bids:** Bids shall be submitted as detailed below:

**2.1 Bidders to submit the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>**

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-procurement / e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-procurement site using the “Click here to Enroll” option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email-id. All the correspondence shall be made directly with the contractors/bidders through email-id provided.
- 3) Bidder need to login to the site thro’ their user ID/ password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificate (Class II or class III Certificates with signing key usage) issued by SIFY / TCS / nCode / eMudra or any Certifying Authority recognized by CCA India on eToken / SmartCard, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the ITB / tenders published on the site and download the required ITB documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the ITB / Tender document/schedules, the Bidder should go thro’ them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online thro’ the tender site, or thro’ the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken / SmartCard to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the ‘my tenders’ folder.
- 11) From my tender folder, he / she selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, permitted. Bidder Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.
- 14) If there are any clarifications, this may be obtained through mail, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
- 16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.

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- 18) The bidder has to select the payment option as offline to pay the Tender FEE / EMD as applicable and enter details of the instruments.
  - 19) The details of the DD / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
  - 20) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
  - 21) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
  - 22) If the price bid format is provided in a spread sheet file like BoQ\_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. the Price Bid / BOQ template must not be modified / replaced by the bidder; else the bid submitted is liable to be rejected for the tender.
  - 23) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
  - 24) After the bid submission (i.e after Clicking “Freeze Bid Submission” in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
  - 25) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
  - 26) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during id submission & not be viewable by any one until the time of bid opening.
  - 27) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
  - 28) The confidentiality of the bids is maintained since the secured Socket Layer 128 confidentiality technology is used. Date storage encryption of sensitive fields is done.
  - 29) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
  - 30) For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders are asked to contact over phone: 1-800-233-7315 or send a mail over to [cphp-nic@nic.in](mailto:cphp-nic@nic.in).
- 2.2 Bidders are required to submit their bids under **three envelopes/Parts** as detailed below [Online at CPP Portal: \*\*No Physical Offer shall be considered except Original EMD.\*\*](#)

**Envelope (A)**


- 1) Earnest Money Deposit (EMD) as per Cl. 6.0 below.

**(Scanned copy of EMD to be uploaded online at CPP Portal and Original EMD instrument to be submitted to PDIL On or before 05.05.2017 (15.00Hrs.) to PDIL, Vadodara as mentioned at clause no. 6.0 below)**

**OR**

A copy of valid Registration Certificate, in case of NSIC/MSE registered Companies.

- 2) [Annexure-VIII](#) Format of Bank Details (RTGS) for on line payment, all the details duly filled in.

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**Envelope(B): Un-priced Technical and Commercial Bid** which comprises the following documents:

- a. Documents in support of 'Pre-Qualification Criteria" as per Annexure-I, attached.
- b. Complete ITB documents duly signed & stamped in each page with "Deviations"/"Exception" sheet (if any) and all Annexure duly filled in.
- c. **Price Confirmation Copy** - A copy of Priced offer (**Annexure-V**), keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties, shall be submitted
- d. Copy of Check List/ACTC (**Annexure-VI**) as enclosed, duly filled by the bidder making all the points clear and not leaving any voids.
- e. Photo copy of PAN card.
- f. A Copy of valid Service Tax registration certificate
- g. Any other document as per the requirement specified in the ITB.

**Envelope (C): Price Bid**

**Price Schedule as per Annexure-V** with quoted rates in Rs. and Taxes & Duties, as applicable, signed and stamped.

**3.0 Opening of Bids**

Bid opening will be Public. Envelope A and B only will be opened on Technical Bid Opening Date. Price Bids (Envelope C) of only those bidders will be opened which will be considered technically and commercially acceptable.

**4.0 Evaluation of Bids**

Bids shall be evaluated for Pre-Qualification Criteria (PQC) first and Techno-Commercial Bid Evaluation shall be carried out, only for those Bids which shall meet the Pre-Qualification Criteria (PQC).

Bids shall be scrutinized on Techno-Commercial parameters. Bids having unacceptable deviation may be rejected at this stage. However, clarifications shall be sought from bidder for any shortcoming found in their Bid at this stage.

The PRICE BID shall be opened only of those bidders who will be technically and commercially suitable.

**5.0 Price Evaluation Criteria**

Price Evaluation of Bids shall be done considering the quoted prices by the bidder in the Price Schedule/Schedule of rates i. e Annexure-V along with taxes and duties, on overall lowest bidder considering the CENVAT benefit to PDIL.

In case of any discrepancy, unit rate shall prevail for calculation to arrive at the total price.


In case a bidder does not fill up any amount and leaves it blank or writing 'N/A' or put '-' against any item of Price Schedule, it shall be deemed that cost of such item (s) is included in other item by the bidder elsewhere in the quoted price.

Incomplete Price Schedule may result into rejection of bid.

**6.0 Earnest Money Deposit (EMD)**

Earnest money deposit (**Rs.25,000/- Rupees Twenty Five Thousand Only**) shall be submitted by way of Demand Draft/ Banker's Cheque only drawn on any Scheduled/ Nationalized Bank in favour of '**Projects & Development India Ltd', Vadodara. Quotation/Bid without EMD may not be considered.** However, NSIC/MSE registered Companies are exempted from submission of EMD provided a valid Certificate in this regard is submitted.

**Original Earnest Money Deposit (EMD) must be submitted IN SEALED ENVELOPE superscribed with "EMD against ITB No. PVMM/ARCS/ADMN/17-18/E-01 & Bid Closing Date: \_\_\_\_\_" ON OR BEFORE 05.05.2017 (15.00Hrs.) shall be addressed to HOD (MM) as stated below. The Original EMD details (DD/any other accepted instrument), being sent physically, should tally with the details**

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already submitted the scanned copy ONLINE during bid submission time. Otherwise submitted bid will not be acceptable.

**HOD(MM),**  
**Projects & Development India Limited,**  
**PDIL Bhawan, Samta, Subhanpura,**  
**Vadodara-390023, Gujarat, India.**  
**Email : [bnbanerjee@wro.pdilin.com](mailto:bnbanerjee@wro.pdilin.com); [ansisodiya@wro.pdilin.com](mailto:ansisodiya@wro.pdilin.com)**

6.1 EMD shall be refunded:

- To the unsuccessful bidders after acceptance of order by the successful bidder(s).
- To the successful bidder(s) after deposition of Security money/ confirmation by the Bank of the Security cum Performance Guarantee submitted by bidder

No interest shall be payable on EMD.

6.2 EMD may be forfeited without prejudice to any other right or remedy of PDIL including but not limited to following circumstances:

a) If a bidder withdraws his bid during the period of bid validity specified by the bidder

OR

b) In the case of successful bidder, if the bidder fails to accept the order


OR

c) If a bidder is found to have furnished Mis-representation or wrongful declaration / presentation of qualifying data and other facts in their Bid.]


7.0 **Validity of Bids:**

Prices quoted should remain valid for our acceptance for a minimum period of 90 days from the date of opening of technical bids. PDIL will not allow any revision in prices within validity period after sealed tender are opened.

- 8.0 If at any later date, it is found that documents, information and data submitted by the Bidder in the Bid, and based on which the Bidder has been considered eligible or successful or has been awarded the Contract is incorrect or false to the extent that had the correct or true information been made available to the OWNER at the time of Bid evaluation, the bid would have been declared ineligible or unsuccessful, the Bidder shall be forthwith disqualified or, as the case may be, the contract awarded based on such incorrect or false information shall be cancelled and the EMD/PBG/Security Deposit shall be liable to be forfeited.
- 9.0 Bidders are required to carefully go through the entire scope of ENQUIRY, terms and conditions, and other requirements before quoting. They should feel free to contact PDIL before submission of bid if they have any query on it. Once the bid is submitted, PDIL will presume that the bidder has understood thoroughly the Scope of Supply along with terms & conditions and all these are acceptable to them.
- 10.0 Bids shall be typed or written in indelible ink and must be free from corrections / erasing / overwriting etc. Any changes made must be authenticated with initial by the Bidder.
- 11.0 Bid shall be ideally in conformity to the Scope of supply/work along with all Terms & conditions, stipulated in the ENQUIRY. PDIL shall appreciate to receive a Bid having no deviation. However, under unavoidable circumstance, a Bidder may submit Deviations in a separate sheet, which PDIL at its own liberty may accept or reject. Deviations found elsewhere inside the Bid document shall not be considered. Deviations including condition(s), if any, found in the Price bid shall liable for rejection of a Bid in totality.
- 12.0 PDIL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. All bids in which any of the prescribed conditions are to be fulfilled or are incomplete in any respect are liable to be rejected. PDIL is at liberty to take any of the following actions in case of this ITB:
- a) to cancel the tender without reference to the bidders.
  - b) to postpone the due date and time.

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- 13.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though Project & development of India Limited may withdraw the enquiry/tender or reject all bids.
- 14.0 **SITE VISIT:** If needed, Bidder can visit site (PDIL) before quoting their rates. For site visit and any clarifications please contact to:
- Shri G. Srikanth**  
 Manager (P&A)  
 Projects & Development India Limited  
 Vadodara  
 Phone:0265-2388418-21, Extn-129, FAX: 0265-2388398/99  
 Email: [srikanthg@wro.pdilin.com](mailto:srikanthg@wro.pdilin.com)
- 15.0 Bids submitted thro' FAX and e-mail will not be accepted. No request from any bidder to PDIL to collect the bid from airlines, cargo agents etc. shall be entertained by PDIL.
- 16.0 PDIL reserve the rights to assess bidder's capability and capacity to perform the contract
- 17.0 Bids must be submitted on or before the closing date and time well in advance. Bids received late are liable for rejection & no complaint shall be entertained in this regard for any reason whatsoever.
- 18.0 To know more about PDIL, please visit our website <http://www.pdilin.com>

	<b>GENERAL CONDITIONS OF CONTRACT (GCC) ANNEXURE - IIIB</b>	PVMM/ARCS/17-18/E-01/100900/ANX-IIIB	0
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### 1.0 Scope of Contract

The Scope of Contract/ Purchase Order (P.O), shall be as per 'Technical Specification' and/or 'Price Schedule', attached to the ITB, unless & otherwise it is modified, at subsequent stage of bidding.

### 2.0 Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty.

Bid with variable price will not be accepted.

### 3.0 Price Basis

Duly executed at location specified elsewhere in this ITB.

### 4.0 Taxes and duties (To be read in conjunction with SCC)

4.1 All applicable taxes & duties shall be paid at actual at the prevailing rate only. However, Rate of Sales tax / VAT, Service tax, any other tax as applicable should be indicated in the 'Price Schedule'.

4.2 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per P.O, shall be paid at actual on production of documentary evidence.

4.2.1 In case of delay in execution, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, PDIL shall restrict the payment of taxes & duties, as prevalent on the scheduled delivery/ completion period only, as mentioned in the P.O and amendment(s) there to.

4.2.2 If there is any decrease in applicable rate of taxes & duties &/or there is any withdrawal of any tax & duty by statutory authorities, during the completion period including extended/amended period of P.O, shall accrue to PDIL's a/c.

4.3 The Contractor has to submit / furnish all necessary documents / information to enable PDIL claim CENVAT in respect of Service tax/ Excise Duty / Countervailing Duties, if any.

4.4 PDIL shall not issue any form other than Form-38 i.e. Road Permit, if required, on written request by the Contractor.

5.0 Effective date of Contract/ P.O: Shall be the date of issuance of LOI/ P.O.

### 6.0 Completion Period/ Time Schedule

6.1 Mobilization Period: ~~... days from the date of intimation by PDIL.~~

Completion Period: ~~... days/ weeks/ month~~ from the date of handing over site.

### 6.2 For Annual Maintenance Contract (AMC)/ Annual Rate Contract (ARC)

The Contract shall be valid for a period of **TWO (02) Year/s** from the Effective date. This period can be further extended on mutual agreement.

### 7.0 Payment Terms

~~100% Payment shall be released, within 30 days after completion of job/work as per milestone defined, elsewhere in the ITB, on the invoice, duly certified by Engineer In Charge of PDIL.~~


#### 7.1 Payment For AMC/ ARC:

100% ~~quarterly~~ **monthly payment** shall be released within 30 days of submission of invoice duly certified by Engineer In Charge of PDIL. The ~~quarterly~~ **monthly** bills shall be submitted by the contractor with all necessary documents to the Operator of the Contract.

The above payments shall be released subject to submission of ~~Security cum Performance Guarantee/~~ Security Deposit, **if applicable**, as mentioned herein below, failing which the same amount shall be deducted from the Contractor's Bill(s)

All payments will be made by account payee cheque or direct transfer in bank account through RTGS.



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7.1 Tax deduction at source

Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.

**8.0 Security Deposit**

8.1 Security Deposit shall be applicable for P.O value more than Rs. 2.00 lac.

8.2 ~~Security cum Performance Guarantee/ Security Deposit for an amount equivalent to 10% of P.O value shall be submitted within 15 days of issuance of P.O, in the form of Demand Draft (DD)/Banker's Cheque. The same shall be valid to cover completion period.~~

~~Bank Guarantee (BG) for Security Deposit shall be entertained for value  $\geq$  Rs 1.00 lac. PBG shall be valid to cover completion period plus three (03) months claim period thereafter. PBG shall be issued by any Scheduled Commercial Bank. Format of PBG is enclosed herewith at [Annexure X](#).~~

8.3 In the absence of submission of Security Deposit, the equivalent amount after adjustment of EMD amt., if any, shall be adjusted from the bills.

8.4 **In case of ARC, Earnest Money deposit (EMD) shall be retained as Security Deposit for faithful performance of contract.**

9.0 No interest shall be payable on Security Deposit.

9.1 [PDIL Vadodara](#), however, reserves the right to encash/ forfeit the Security Deposit, if the Contractor fails to execute the Contract and/or abide by all the terms and conditions of the P.O.

9.2 Security deposit shall be refunded after 30 days of completion of Contract on the certification of Engineer In Charge for due fulfilment of the contractual obligations and after adjusting the expenditure incurred by the Owner, if any, on account of any failure on the part of the contractor.

**10.0 Price reduction clause**

~~In the event of delay in completion beyond contractual completion period, price reduction @ 0.5% per week or part thereof subject to maximum 5% of total P.O value shall be recovered from Contractor's bill(s).~~

**11.0 Insurance**

Necessary insurance(s) to cover accident risk for his employees loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.

**11.1 Statutory obligation and Safety Rules (For AMC/ ARC)**

The Contractor will have to follow all safety rules and measures during contract period and will be fully responsible for implementing rules, obligations and statutory provisions of government and all the consequences in the event of any eventuality.

The Contractor shall be responsible to observe and comply with all statutory requirement including contract labour act 1970, minimum wage act – 1948 and EPF act 1952 etc. including all amendments thereof in vague both of central and state government. PDIL shall be kept indemnified against any action brought against it or any violation / non –compliance of any act /acts, all expenses for compliance of above acts and regulations shall be borne by the contractor.


The Contractor shall comply with at his cost all safety norms such as Fire and Safety regulation act as applicable at site.

The Contractor shall be responsible for all risk involved in respect of their personnel and material at site and arrange proper insurance coverage at his cost.

Personnel deployed should be medically fit to work should posses good conduct and should have no past criminal record and shall maintain high standard discipline, decency and decorum. PDIL reserves the right at its sole discretion to ask for replacement of any person employed by the contractor.

**12.0 Termination**

In the event of unsatisfactory performance, PDIL reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.

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### 13.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

### 14.0 Arbitration

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.

However, wherever applicable, in case of settlement of commercial disputes between PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises(DPEs) as per the following Clause:

“In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”.


The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by PDIL to desist from working in this behalf.

### 15.0 Jurisdiction

The P.O shall be deemed to have been entered into at Noida/Vadodara/Sindri, for PDIL’s different Unit, as the case may be and all cases of action in relation to the P.O shall, therefore, be deemed to have been assigned within its jurisdiction for respective Unit/location.

	<b>SPECIAL CONDITIONS OF CONTRACT (SCC) ANNEXURE - IIIC</b>	PVMM/ARCS/17-18/E-01/100900/ANX-IIIC	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

- 1.0 **SCOPE OF JOB** : As per Technical Enquiry Specifications Doc. No. [PVAD/743, Rev.0 dt. 06.04.17, \(Annexure-IV\)](#) enclosed with this ITB.
- 1.1 The quantity of vehicles may vary/ change depending on PDIL's requirement
- 2.0 **PRICE BASIS** : The prices shall be inclusive of cost of diesel/Petrol, Oil, Driver's Remuneration, Maintenance, Insurance & other related charges etc., all taxes & duties but **except service tax** and duly executed the service at PDIL Office basis. The quoted Prices shall be based as per **clause No. 34 & 33 of attached Enclosure-A of Annexure-IV.**
- 2.1 **FIRM PRICE** : Quoted Prices shall remain Firm & Fixed during the contract period except the variation mentioned as per **clause no. 33 of Enclosure-A of Annexure-IV, if fuel prices change..**
- 3.0 **PART ORDER/SPLIT ORDER:** Part Order / Split Order is **NOT APPLICABLE** for this tender, hence, evaluation shall be carried out on overall basis.
- 4.0 **DISCREPANCIES IN QUOTED PRICES:** The prices must be written both in figures and words. Unit prices shall be considered correct in the event of any discrepancy with regard to total price. In the event of difference, prices written in words shall be valid & binding. If the bidder has submitted prices in the price schedule & also on their own letter head/format, the prices written in the Price Schedule shall be considered valid & binding, in case of any discrepancy.
- 5.0 **TAXES and DUTIES EXCEPT SERVICE TAX:** The prices shall be **inclusive of all taxes & duties, except service tax** and the contractor shall be responsible for payment of the same.
- 5.1 **SERVICE TAX:** Service Tax shall be paid **EXTRA as applicable as per service tax rule/notification** against **Service Tax Registration Number Only. Bidder shall clearly indicate the present applicable rate and % of quoted amount (Refer ACTC) on which service tax shall be applicable in their bid.**
- 6.0 **TENURE OF JOB:** [02 \(Two\) Years w.e.f. 01.06.2017 to 31.05.2019.](#)
- 7.0 **PAYMENT TERMS:** Within 30 days of submission of your invoice duly certified by, Contact Person, PDIL on **Monthly end basis** for executed services.
- 7.1 Invoice for payment shall be submitted to Contact person of PDIL who shall forward after certification, to Finance for payment.
- 7.2 The mode of Payment to Supplier/Contractor in PDIL is generally E-Payment through RTGS/NEFT. To facilitate the same, Successful Bidder to fill up the required details in the format for E-Payment through RTGS/NEFT ([Refer Annexure-VIII](#)) and submit the same alongwith EMD in Envelope-A.
- 7.3 If you are eligible/entitled for any privilege/benefit under any statutory body/act/law like MSMED Act 2006 for MICRO/MEDIUM/SMALL Scale Company etc, please submit the valid documentary evidence and clearly indicate in your offer.
- 8.0 **PERFORMANCE SECURITY DEPOSIT:** [As per clause no. 8.4 of GCC, EMD shall be retained.](#)
- 9.0 **CONTACT PERSON for OPERATION OF ORDER/CONTRACT:** This order/contract shall be operated by contact person of PDIL [Mr. G. Srikanth, HOD\(P&A\), PDIL,Vadodara E-mail: srikanthg@wro.pdil.in.com](#) or his authorized representative.
- 10.0 In case of an irreconcilable conflict between General Conditions of Contract, Special Conditions of Contract, terms specified in Special Conditions of Contract shall prevail.

	<b>TECHNICAL ENQUIRY SPECIFICATION FOR ANNUAL SERVICE CONTRACT FOR DEPLOYMENT OF TAXI VEHICLES</b>	PVAD/743	0
		DOCUMENT NO	
		Page 1 of 2	

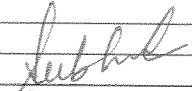
## ANNEXURE-IV


ITB No. PVMM/ARCS/17-18/E-01/100900

### TECHNICAL ENQUIRY SPECIFICATION

#### FOR

Annual service contract for a period of 02 (two) years effective from 01/06/2017 to 31/05/2019 for Deployment of Monthly Rented Taxi Vehicles at PDIL office located at Samta, Subhanpura, Vadodara, Gujarat-390023

					
0	06/04/2017	06/04/2017	FOR ISSUE	Subhash	G. Srikanth
REV	REV DATE	EFF DATE	PURPOSE	PREPD	APPD

	<b>TECHNICAL ENQUIRY SPECIFICATION FOR ANNUAL SERVICE CONTRACT FOR DEPLOYMNET OF TAXI VEHICLES</b>	PVAD/743	0
		DOCUMENT NO	
Page 2 of 2			


### Contents

SECTION NUMBER	DESCRIPTION	SHEET NUMBER
ENCLOSURE-A	SCOPE OF JOB	6
ENCLOSURE -B	DETAILS OF AVAILABLE VEHICLES IN THE FLEET	1

### List of Attachments

ATTACHMENT NUMBER	DESCRIPTION	NUMBER OF SHEETS
ENCLOSURE-A	SCOPE OF JOB	6
ENCLOSURE -B	DETAILS OF AVAILABLE VEHICLES IN THE FLEET	1

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06.04.17

	<b>PROJECTS &amp; DEVELOPMENT INDIA LTD</b>	PVAD/743
		DOCUMENT NO.
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**ENCLOSURE-A**

**SCOPE OF JOB**

**1. MONTHLY RETENTION BASIS:**

Deployment of diesel driven TATA Indica VISTA (AC) (2016 / Subsequent model) on **MONTHLY RETENTION BASIS** for local / outstation duty. Our present requirement will be 2(Two) TATA Indica VISTA (AC) (2016 / Subsequent model). However, the quantity of vehicles may increase / decrease depending upon our requirement.

Deployment of higher variant Taxis like Maruti Swift/Swift Dzire, Itios (Toyota)-AC, Hundai Ascent etc. of January 2016 model onwards may also accepted under same rates and terms & conditions as applicable to TATA Indica Vista (AC).

**Services**

- Run of 2100 KM or less whichever is higher in a month which includes the mileage run on **OFF Days / Holidays**. (Presently Office working days are Monday to Friday. However, vehicle, if required, may be called on Saturdays / Sundays / Holidays also).
- Additional KM run beyond 2100KM
- Over Time Rate beyond 10 hrs duty per days (Monday to Sunday ) after reported time
- Night halt charges (11.00 PM to 05:00AM)
- Per Day Out station Charges if deputed outside Vadodara District

**2. Vehicles of different types are also needed on CALL BASIS (Diesel Driven) for local & outstation duty.**

**2.1 A.C. Vehicles in excellent condition as detailed below, as and when required (on call basis)**

- |                 |                       |            |            |
|-----------------|-----------------------|------------|------------|
| 1). Tata Indigo | 2). Tata Indica/Vista | 3). Tavera | 4). Innova |
|-----------------|-----------------------|------------|------------|

**Services:**

- 10 Hours / 80 KM run
- Extra KM rate beyond 80 KM run
- 5 Hours / 40 KM run
- Extra KM rate beyond 40 KM run
- For Outstation – 250 KM minimum per day
- Extra KM run beyond 250 KM
- Overtime Rate
- Night halt charges (11.00 PM to 05:00AM)
- Vadodara Airport Pick up or dropping
- Vadodara Railway Station Pick up or dropping
- Per Day Outstation charges if deputed outside Vadodara District

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	<b>PROJECTS &amp; DEVELOPMENT INDIA LTD</b>	PVAD/743
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**TECHNICAL TERMS & CONDITIONS:**

1. The amount lump sum quoted is inclusive of cost of diesel / driver's remuneration / maintenance / insurance and other related charges etc. for all the services. However, in case of Parking charges / Toll tax etc, vehicle Driver shall make payment first wherever applicable and the same amount will be reimbursed to him as per the actual amount on submission of documents / receipts.
2. The deputed vehicle should be registered with the appropriate authority under the motor vehicle act for commercial use with RTO under Taxi permit. The contractor will be required documentary proof of the same before deployment of the vehicle. It shall be the responsibility of the contractor to get all the licenses, statutory clearances from the local administration or any other statutory authority wherever necessary for undertaking the job.
3. The drivers should possess valid driving license. They will carry documents like Road Tax, driving license, PUC, Registration book, Insurance for vehicle and personal Insurance for driver, passenger permit etc. while on duty and the same shall be provided to the authority of PDIL / or other Govt. agencies for inspection as and when required on demand.
4. 06 (Six) KM or actual whichever is less, mileage shall be given to contractor for up and down per day to deployed vehicle to PDIL Office which shall be counted in the monthly mileage of the vehicle.
5. In case reporting point and / or release point of the vehicle is other than PDIL office at Vadodara, the mileage run from contractor's garage to the reporting and / or release point as per actual KM and actual time will be considered. However for the purpose of computing the actual time and actual mileage, the contractor shall declare address of his garage otherwise his office address will be considered for the purpose
6. Vehicle may be utilized for outstation trips also, if required, in special cases and in such case driver shall be paid extra hours rate after completion of the 10 hours duty and night halt charges etc.(if any) as per the rates quoted in the Schedule of Rates. However, mileage run (monthly retention basis vehicle) during the outstation visit shall be considered as part of the monthly mileage run by the vehicle.
7. Experienced, gentle and well mannered drivers are only deputed. The driver is required to possess a mobile phone for easy monitoring of the vehicle engaged. For each occasion of driver and/or not carrying Mobile phone, PDIL reserves the right to deduct ₹100/- from the bill of the contractor.
8. While deployed for duty, the driver should be courteous to the passengers and well behaved. The driver shall not spit, belch and make unsavoury gestures while performing duty. For indulgence of disobedience / misbehavior or any act of misdemeanor of the driver while on duty PDIL reserves the right to deduct ₹100/- per incident from the bill of the contractor.

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	<b>PROJECTS &amp; DEVELOPMENT INDIA LTD</b>	PVAD/743
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9. The vehicles shall be properly insured covering the driver, and the passengers.
10. The contractor shall provide cars in good condition. deployed vehicle shall have Essential minimum spares viz., fan belt, Stepney wheel properly inflated, spare bulb & fuses, jack, standard tools and tackles to attend to emergencies. Vehicle should be washed/de-dusted at regular interval and maintained cleanly both exteriors and interiors including foot mat.
11. Good upholstery for the seats and with cotton cloth covering on the top shall be regularly washed and maintained in hygienic condition. In case covers/ upholstery are not clean and/or of vehicle is not washed PDIL reserves the right to deduct Rs.50/- per incident from the bill of the contractor.
12. The contractor is required to have 24 hours service facility available for meeting any urgent requirement, like, attending air-port / railway station duties, etc. at odd hours / at short notice.
13. Deputed car will carry PDIL placards for receiving guest at railway station / airport / Bus Stand and the driver should display the placard at the EXIT or suitable location for welcoming the official / guests.
14. In the event of the breakdown of the vehicle, alternative arrangement of similar vehicle shall be made within reasonable time by the contractor at his cost under intimation to user as well as to PDIL, failing which PDIL reserves the right to deduct ₹.100/- per incident from the bill of the contractor.

In case any Vehicle not reported for duty or withdrawn from duty by the contractor / either vehicle or driver is absent / or if he fails to provide a substitute or provides a Vehicle which is not in acceptable condition, no payment shall be admissible for the day/days of such occurrence and deduction of payment shall be made from the contractor for that day against the Vehicle as per following formulae:

Deduction for one day= Monthly Rented bill amount / 30.

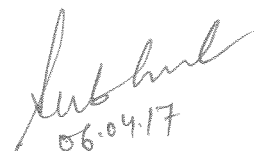
15. In case the vehicle is deployed for less than a month by the contractor for any reason not attributable to PDIL (applicable in case of monthly retention vehicles), pro-rata payment shall be made.
16. In case the vehicle is not made available, by the contractor for any reason on any day, PDIL shall make payment on pro-rata basis and engage vehicle from outside at contractor's risks and costs.
17. The driver shall not smoke cigarettes / bidis nor use other tobacco products while on duty. The driver shall not consume alcohol and shall not be under the influence of alcohol while on duty.
18. The driver shall not use mobile phone while driving; calls if any shall be attended only by stopping the vehicle at suitable location.

  
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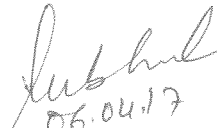
	<b>PROJECTS &amp; DEVELOPMENT INDIA LTD</b>	PVAD/743
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19. The driver / contractor shall follow all Traffic Rules & Regulations in force, safety norms and shall be responsible for accident / injuries caused to the passengers or drivers. PDIL will have no liability whatsoever on this account. Any penalties / disciplinary actions by authorities will be to the account of the contractor only.
20. The Company, its officers / employees shall in no way be responsible for any lapse / default of the contractor and the Company its officers / employees shall be completely indemnified and kept harmless by the contractor against any default.
21. Normal timing of duty of the drivers with car shall be from 9.00 am to 7.00 pm (this includes half an hour lunch break in between) on all days and shall report to contact person as directed. Separate intimation will be given if the vehicle is required beyond the above time limit. Above timings shall also be changed depending on PDIL requirement. Overtime shall be paid for working beyond normal timing of duty. Presently, Office working days are Monday to Friday. However, vehicle, if required, may be called on Saturdays / Sundays / Holidays also.
22. The taxis on duty are subject to surprise checks by an authorized representative of the Company for carrying any unauthorized passenger or any conduct prejudicial to the interest or image. Such checks will also be applicable to any alternate Vehicle provided by the Contractor. In case of any default / non-compliance of the terms and conditions of the Contract, stern action shall be taken against the Contractor as per the provisions of contract including de-hire and cancellation of contract.
23. The Speedometer, Kilometer Recorder and other instruments / meter must be maintained at a high standard of accuracy. Any defect noticed by Officer-in-Charge or his authorized representatives shall be rectified by the contractor. Until such rectification, the kilometer for such distance / places as verified and certified by the Officer / Staff travelling in the vehicle shall be final and binding to the contractor for the purpose of billing, etc.
24. Log books are to be properly recorded by the driver with reference to name of driver, vehicle number, name of user, places visited, KMs run, time in and out, signature of user etc.
25. Taxis shall be in full preparedness for the full day service including the fuel in the tank, preparedness of the driver and reasonable money with the driver for meeting contingency requirements
26. Specific cars with the drivers with proper driving license are exclusively allotted to PDIL under the contract. Only in case of break-down or attending to its services, alternative vehicle of good running condition shall be made available with prior information. However, PDIL will not accept off and on deployment of other vehicles with drivers, except in case of emergency.
27. Contractor shall be solely responsible for traffic violations by drivers and penalty imposed by traffic authorities on this account.

  
 06.04.17

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28. Any liability arising out of accident including public liability shall rest with the contractor and PDIL shall not be responsible for any liability whatsoever arising on this account. Contractor will be solely responsible for any consequences under laws, arising out of any accident caused by the vehicle(s). The contractor shall also be responsible for any claim / compensation arising out of such damage or injuries sustained by any third party / parties including loss of life, permanent injuries etc., by his / their vehicle(s), in addition to damages / disabilities / death demand and without any demur the compensation / damages, if any sustained by the Company on this account.
29. In case of any dispute, PDIL's decision will be final and binding on the contractor.
30. The drivers deployed shall be the employees of the contractor for all legal purposes and consequences. It must be clearly understood by the contractor that PDIL shall not be liable to give permanent employment to any-person engaged by the contractor for executing the contract.
31. The deployment of vehicle shall be punctual always. For late reporting of vehicle PDIL reserves the right to deduct Rs.100/- per incident from the bill of the contractor for the first three instances in a month and Rs.200/- per instances thereafter.
32. The logbooks must be got filled-in from user on day-to-day basis. These shall be duly filled-up in all the columns and signed by the officer of the Company with all details. All the bills will be verified on the basis of logbook of the vehicle. If the name and designation of the user/officer is not clearly identified the payment for such journeys may not be admitted. In case of not getting the log book filled-in correctly and properly or if there is any objection, the bill(s) may be returned for getting the objection(s) rectified. The responsibility of obtaining the daily KM runs properly entered in the logbook in all respects to tally the distance run and places visited shall be entirely of Contractor.
33. The rate on which contract is awarded, shall remain firm during the period of contract. However, if the price of Diesel increases / decreases by "full Rupee one" per litre after award of the contract, the rates will be increased / decreased by 10 paise per KM, on production of evidence. This shall be applicable to vehicles being deployed on monthly rented basis only. However, effect of increase / decrease in Diesel price shall not be taken into account for call basis vehicles.
- Diesel rates (increased / decreased) as on 30<sup>th</sup> day of any month shall be reckoned for above calculation for that entire month, for example rate prevailing on 30<sup>th</sup> March, 17 shall be applicable for entire month of March, 2017.
34. Current base selling price of normal Diesel (based on PSU Oil Company) is **₹.61.60 per litre** on which quotation is to be submitted.
- Diesel (Per Ltr): ₹.61.60/-.**
35. Parking Charges and Toll tax etc. wherever applicable shall be extra as per the actual on submission of documents.
36. The agency shall have 24 hrs telephone facilities for contacting in case of emergency.

  
 06.04.17

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37. The contract shall be terminated without assigning any reason in case the services as per scope of job are not found satisfactory or contractor violates the terms and conditions of the contract or non compliance of statutory rules/provisions of applicable laws.

38. The following units and quantity shall be considered for evaluation purpose:

S. N.	Type of Vehicle	Unit	Total Qty required in two years
<b><u>Monthly Rented Vehicles (AC) required</u></b>			
1	Tata Vista(AC)-10.00Hrs / 2100KM (Diesel Driven)	Monthly	36
	Extra KM beyond 2100KM	KM	21360
	O.T. Hours after 10.00Hrs duty	hours	1225
<b><u>AC Vehicles on Call Basis as and when required</u></b>			
2	Innova	Per Call for 10 hours / 80KM Run	30
	Tavera	Per Call for 10 hours / 80KM Run	34
	Tata Indigo	Per Call for 10 hours / 80KM Run	20
	Tata Indica (AC)	Per Call for 10 hours / 80KM Run	20

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06.04.17



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LTD

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Enclosure-B

Details of Vehicles available in the fleet:

S. No.	Name of Vehicle	Year of manufacturer	Regn. No.	Owners' Name	Fuel Used

**Note:**

1. Contractors will be required to furnish copy of registration documents.
2. Vehicle older than January, 2016 shall not be acceptable.

Signature of authorized person

Seal:

*Subhad*  
06.04.17



# PRICE SCHEDULE ANNEXURE - V

PVMM/ARCS/17-18/E-01/100900/ANX-V

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DOCUMENT NO

REV

SHEET 1 OF 2

Sl. No.	Description of Services	QUOTED CHARGES (In Figure & Words)																													
<b>A</b>	<b>ARC-SERVICE CONTRACT</b> for <b>deployment of Monthly Rented and Call Basis Taxi Vehicles at PDIL, Vadodara office for the period of 02 (Two) years w.e.f. 01.06.2017 to 31.05.2019</b> as per attached Technical Enquiry Specifications Doc. no. <b>PVAD/743, Rev.0 Dt.06.04.17</b> attached at Annexure-IV and Terms & Conditions mentioned at Annexure-III B & IIIC.	=====																													
1.0	<b>LUMP SUM CHARGES (Per Month Per Car)</b> for <b>Deployment of Diesel Driven TATA INDICA VISTA (AC)- (2016/Subsequent model) (Tentative Quantity-2 Nos.) on MONTHLY RETENTION BASIS</b> for Local/outstation Duties as per Clause No. 1 of Scope of job & technical terms & Conditions of Enclosure-A of Annexure-IV for <b>Run of 2100 KM or less whichever is higher in a month</b> including the mileage run on OFF days/ Holidays. (Presently Office working days are Monday to Friday. However, Vehicle, if required, may be called on Saturday/Sunday/Holidays also).	<b>Lumpsum Rs.</b> _____ (Rupees _____) <b>Per Month Per Car</b>																													
1.1	<b>Additional KM Run Rate</b> beyond 2100 KM Run.	₹. _____ (Rupees _____) _____) <b>Per KM</b>																													
1.2	<b>Overtime Rate</b> beyond 10 hours duty per day (Monday to Sunday) after reported time.	₹. _____ (Rupees _____) _____) <b>Per Hour</b>																													
1.3	<b>Night Halt Charges (11.00PM to 05.00AM)</b>	₹. _____ (Rupees _____) _____) <b>Per Night halt</b>																													
1.4	<b>Per Day Outstation charge</b> if deputed outside Vadodara District,	₹. _____ (Rupees _____) _____) <b>Per Day</b>																													
<b>2.0</b>	<b>Deployment of AC Vehicles (Diesel Driven) in excellent condition on CALL BASIS</b> for Local & outstation duty as mentioned below as per Clause No. 2 of Scope of job & technical terms & Conditions of Enclosure-A of Annexure-IV.																														
		<b>QUOTED CHARGES (In Figure &amp; Words)</b>																													
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 25%;">TATA INDIGO (AC)</th> <th style="width: 25%;">TATA INDICA/ Vista (AC)</th> <th style="width: 25%;">TAVERA (AC)</th> <th style="width: 25%;">INNOVA (AC)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">2.1</td> <td>For 10 Hrs. / 80 KM run (Lumpsum)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> </tr> <tr> <td style="text-align: center;">2.2</td> <td>Extra KM Rate (₹/KM) beyond 80 KM Run- Refer sl no. 2.1 above.</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> </tr> <tr> <td style="text-align: center;">2.3</td> <td>5 Hrs./ 40 KM run (Lumpsum)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> </tr> <tr> <td style="text-align: center;">2.4</td> <td>Extra KM Rate (₹/KM) beyond 40 KM Run- Refer sl no. 2.3 above</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> <td>₹ _____ (Rs _____)</td> </tr> </tbody> </table>		TATA INDIGO (AC)	TATA INDICA/ Vista (AC)	TAVERA (AC)	INNOVA (AC)	2.1	For 10 Hrs. / 80 KM run (Lumpsum)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	2.2	Extra KM Rate (₹/KM) beyond 80 KM Run- Refer sl no. 2.1 above.	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	2.3	5 Hrs./ 40 KM run (Lumpsum)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	2.4	Extra KM Rate (₹/KM) beyond 40 KM Run- Refer sl no. 2.3 above	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
	TATA INDIGO (AC)	TATA INDICA/ Vista (AC)	TAVERA (AC)	INNOVA (AC)																											
2.1	For 10 Hrs. / 80 KM run (Lumpsum)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)																										
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2.4	Extra KM Rate (₹/KM) beyond 40 KM Run- Refer sl no. 2.3 above	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)																										

**Continued on sheet 2 of 2**



# PRICE SCHEDULE ANNEXURE - V

PVMM/ARCS/17-18/E-01/100900/ANX-V

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DOCUMENT NO

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SHEET 2 OF 2

		QUOTED CHARGES (In Figure & Words)			
		TATA INDIGO (AC)	TATA INDICA/ Vista (AC)	TAVERA (AC)	INNOVA (AC)
2.5	For Outstation Duties – 250 KM Minimum per day (Lumpsum)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
2.6	Extra KM Run Rate (₹/KM) beyond 250 KM - Refer sl no. 2.5 above	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
2.7	Overtime Rate (₹/Hour)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
2.8	Night Halt Charges (11.00PM to 05.00AM) (₹/Night halt)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
2.9	Vadodara Air-Port Pick-up OR Dropping (Lumpsum)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
2.10	Vadodara Railway Station Pick-up OR Dropping (Lumpsum)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)
2.11	Per Day Outstation charges if deputed outside Vadodara District	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)	₹ _____ (Rs _____)

### DECLARATON :

- 1) We confirm that the above quoted prices are inclusive of cost of diesel/Petrol as the case may be, Oil, Driver's Remuneration, Maintenance & other related charges etc. as per scope of job excluding service tax, if applicable.
- 2) We Confirm that we have quoted Prices based on Current Selling Rate of Diesel (based on PSU Oil Company) as per clause no. 34 and 33 of attached Enclosure-A of Attachment-IV.
- 3) Service Tax shall be extra as applicable, as per service tax rule/notification.
- 6) We confirm acceptance of all terms & conditions as per ITB.

Name of Bidder \_\_\_\_\_ & BIDDER'S SIGNATURE with SEAL &  
STAMP


	<b>CHECKLIST/AGREED COMMERCIAL TERMS &amp; CONDITIONS (ACTC) ANNEXURE-VI</b>	PVMM/ARCS/17-18/E-01/100900/ANX-VI	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

This Check List/ACTC should be duly filled and to be **uploaded** alongwith unpriced offer:

SL. NO.	DESCRIPTION	BIDDER'S CONFIRMATION / ACCEPTANCE
1.0	<b>BIDDER'S NAME &amp; ADDRESS</b> with Telephone & FAX no., Name of Contact Person, Email ID	
1.1	<b>BIDDER'S OFFER NO. &amp; DATE</b>	
2.0	Confirm Submission of Earnest Money Deposit OR MSME/NSIC document as per <b>Clause 2.2 of Annexure-II of ITB.</b>	
3.0	Confirm submitted all the relevant documents as per requirement of sl no. A & B of Annexure-I, in respect of PQC.	
4.0	Confirm submitted <b>Price Confirmation Copy (Unpriced Schedule)</b> - A copy of Priced offer(Annexure-V), keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties along with un-priced techno commercial bid.	
5.0	Confirm acceptance of <b>TECHNICAL ENQUIRY SPECIFICATIONS &amp; Terms &amp; Conditions</b> as per ( <b>Annexure-IV</b> ) of ITB.	
6.0	Confirm acceptance of <b>Commercial Terms &amp; Conditions</b> of ITB as per <b>GCC (ANNEXURE-IIIB)</b> and <b>SCC (Annexure-IIIC)</b> .	
7.0	<b>CONFIRMATION OF FOLLOWING TERMS AND CONDITIONS:</b>	=====
7.1	Confirm <b>PRICE BASIS</b> - The <b>QUOTED Prices</b> are based on <b>duly executed the services</b> as per ITB and shall be <b>FIRM and inclusive of all charges/taxes &amp; duties except Service Tax.</b>	
7.2	<b>SERVICE TAX</b> - shall be <b>Extra as Applicable</b> as per service tax rule/notification. Indicate Present applicable rate and percentage of quoted amount on which it shall be applicable. (if not applicable indicate "NA").	Extra @ _____%, applicable on _____% of total billed amount.
7.2.1	If you are availing abatement on 60% amount, Please confirm that <b>No Cenvat credit on inputs or Input Services shall be availed by you and Service Tax to be paid by Service recipient by virtue of notification no. 30/2012 ST dt. 20.06.2012 against Sr. No.7(a).</b> The above confirmation shall also be indicated on the invoice in case of award of contract.	
7.2.2	<b>CLAIM &amp; PAYMENT of SERVICE TAX</b> - Please clarify and indicate whether <b>Service Tax</b> as mentioned above shall be claimed by you in invoice OR to be paid by PDIL directly. (Tick √ appropriate box)	<input type="checkbox"/> Claimed by us in Invoice & Reimbursed by PDIL to us <input type="checkbox"/> To be Paid by PDIL Directly to government
7.2.3	Indicate <b>SERVICE TAX REGISTRATION NUMBER (Enclose copy)</b>	
7.2.4	In Case Service Tax is not applicable, <b>Confirm that you are not coming under the purview of Service Tax Registration.</b>	
7.3	Confirm acceptance of <b>PAYMENT TERMS</b> AS PER ITB.	
7.4	Indicate <b>PAN Card No. (Enclose copy)</b>	
7.4.1	In Case <b>submitted PAN card</b> is in Individual name, Please <b>Confirm that the person whose name is indicated on PAN card is "SOLE PROPRIETOR"</b> of the company and note that income from the subject contract shall be under the indicated PAN No.	
7.5	Confirm <b>PERFORMANCE SECURITY</b> AS PER ITB	
7.6	Confirm acceptance of <b>VALIDITY of Offer (90 Days from technical Bid opening date)</b>	
7.7	We hereby Confirm that we are neither put on holiday nor Black-Listed by any Government/PSU/Private Firm or Financial Institution and a self declaration on our letterhead ( <b>as per Annexure-VII</b> ) regarding the above has been submitted with unpriced bid.	
7.8	<b>CONFIRM THAT</b> The invitation to Bid together with all its attachments thereto shall be considered to be read, understood and accepted by the Bidder while submitted their offer.	
7.9	It is confirmed that in case any of the <b>TERMS &amp; CONDITIONS</b> mentioned in this Summary are at variance with those indicated anywhere else in our offer, the conditions indicated in this summary shall prevail.	

DATE :

AUTHORISED SIGNATORY OF THE BIDDER with Official Seal

	<b>DECLARATION BY BIDDER ANNEXURE – VII</b>	PVMM/ARCS/17-18/E-01/100900/ANX-VII	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

(To be submitted on Bidder's Letterhead as per below performa)

**DECLARATION**

To,  
Projects & Development India Ltd.,  
Vadodara-390023

Subject : ITB No. \_\_\_\_\_ Dt. \_\_\_\_\_

Sir,

We hereby declare that M/s \_\_\_\_\_ is neither put on holiday nor Black-Listed by any Government/PSU/Private Firm or Financial Institution.

Signature:

Name:

Designation:

Seal of the Bidder:



	<b>RTGS/NEFT FORMAT FOR E-PAYMENT ANNEXURE – VIII</b>	PVMM/ARCS/17-18/E-01/100900/ANX-VIII	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

Date:

To,

Projects & Development India Ltd.  
PDIL, Bhawan, Samta, Subhanpura,  
Vadodara-390 023.  
Gujarat.

Dear Sir,

With reference to your letter/E-mail, we hereby agree to accept the payment of our bills through "EFT/RTGS/Internet". The bank account details are as given below:

1	Beneficiary's Name	
2	Name of the Bank (to which payment should be sent )	
3	Branch name	
4	Address of the Branch	
5	STD Code No. and Telephone no. of Branch	
6	Branch Code	
7	9 digit code no. of Bank & Branch as appearing on the MICR cheque ( copy of cancelled cheque must be enclosed.)	
8	Bank account number (As appearing on the cheque book)	
9	Account type (SB/CA/CC)	
10	Branch IFSC Code (Applicable only for RTGS payments)	
11	Copy of blank cancelled cheque or photocopy of a cheque for verifying the accuracy of the 9digit code number to be enclosed.	

A blank cancelled cheque leaf relating to the above bank account is enclosed for verifying the accuracy of the bank account details.

I hereby declare that the particulars given above are correct and complete.


(Signature of Account Holder)  
Seal of the Vendor

Encl : Cancelled Cheque No. \_\_\_\_\_

\*\*\*\* We hereby confirm that the above bank account details of beneficiary are correct in all respects and the account of Beneficiary (PDIL vendor) is maintained at our bank branch .

( Name of Bank & Branch )  
Authorized Signatory

\*\*\*\* Verification required only in case vendors name is not printed/appearing on the cancelled cheque leaf being submitted to PDIL office.

	<b>DETAILS OF CONTRACTOR / COMPANY</b> (for updating Award of Contract at CPP Portal) <b>ANNEXURE – IX</b>	PVMM/ARCS/17-18/E-01/100900/ANX-IX	<b>0</b>
		DOCUMENT NO	REV
		SHEET 1 OF 1	

In Case of Order, the contractor shall provide the below information [for updating Award of Contract at CPP Portal](#), without fail.

SI	PARTICULARS	BIDDER'S COMMENTS
1.0	CONTRACTOR'S/COMPANY NAME	
2.0	CONTACT PERSON	
3.0	CONTACT PERSON'S DATE OF BIRTH	
4.0	COMPANY'S REGISTRATION NO.	
5.0	COMPANY'S REGISTERED ADDRESS	
6.0	COMPANY'S ESTABLISHMENT YEAR	
7.0	COMPANY'S NATURE OF BUSINESS	
8.0	COMPANY'S LEGAL STATUS (TICK ✓ appropriate option)	<input type="checkbox"/> LIMITED
		<input type="checkbox"/> UNDERTAKING
		<input type="checkbox"/> JOINT VENTURE
		<input type="checkbox"/> PARTNERSHIP
		<input type="checkbox"/> INDIVIDUAL
		<input type="checkbox"/> OTHERS
9.0	COMPANY CATEGORY (TICK ✓ appropriate option)	<input type="checkbox"/> MICRO
		<input type="checkbox"/> SMALL
		<input type="checkbox"/> MEDIUM
		<input type="checkbox"/> ANCILLARY UNIT
		<input type="checkbox"/> PROJECT AFFECTED PERSON OF THIS COMPANY
		<input type="checkbox"/> SSI
		<input type="checkbox"/> OTHERS
10.0	With reference to GOI Gazette Notification No.503 dt.26.03.12, <b>Please confirm whether you are MICRO &amp; SMALL Enterprises (MSEs) registered under MSMED Act 2006 and submit documentary evidence in this respect.</b>	
	Further to Above, If you are MICRO & SMALL Enterprises (MSEs) registered under MSMED Act 2006 and <b>OWNED BY SC/ST ENTREPRENEURS, please confirm and submit documentary evidence issued by government authority in this respect.</b>	

DATE :

AUTHORISED SIGNATORY OF THE BIDDER with Official Seal