

**Projects and Development India Ltd.**  
PDIL, Bhawan, A-14, Sector-1, Noida-201301 (U.P.), India

Post Box No. 125, A-14, Sector-1 Phone: 0120-2542212  
Noida – 201301, Distt: Gautam Budh Nagar 0120-2529851/53  
(U.P.) India

Website: [www.pdilin.com](http://www.pdilin.com), E-Mail: [noida@pdilin.com](mailto:noida@pdilin.com),

**INVITATION TO BID**

To .....	ITB/Enquiry No.	PNCV/3915/FF/EW/WORKS/2020
	Date of issue	14.01.2020
	Bid Closing Date & Time	04.02.2020 at 15:00 hrs
	Bid Opening Date & Time	04.02.2020 at 16:00 hrs
	Venue of bid opening	PDIL, Noida
	Type of bid	Two stage, Public opening Bid
	EMD	Rs.8900/-
	Period of completion	45 Days from the date of issuance of LOI or W.O. or Date of Handing over of site whichever is later.

PDIL is a Govt. of India Undertaking under the administrative control of the Deptt. of Fertilizers, Ministry of Chemicals & Fertilizers. We have our Noida Office housed in PDIL Bhawan, A-14, Sector-1, Noida. Kindly submit your quotation in duplicate in sealed cover addressed to HOD (Civil) with ITB No. and bid closing date & time duly superscripted on the cover for the under mentioned job, subject to the terms and conditions enclosed.

**JOB DESCRIPTION: Repair / Renovation work of New modular workstation in 1st Floor (East Wing) PDIL Bhawan, NOIDA.**

**FOR & ON BEHALF OF  
PROJECTS & DEVELOPMENT INDIA LTD.**

*Audg.*  
14/1/2020  
(U.P. Tudu)  
HOD (Civil)

**Sub.: Repair / Renovation work of New modular workstation in 1st Floor (East Wing)  
PDIL Bhawan, NOIDA.**

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**PROJECTS & DEVELOPMENT INDIA LTD.**

ANNEXURE-I

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## **INSTRUCTIONS TO BIDDERS**


**FOR**

**Repair / Renovation work of New modular  
workstation in 1st Floor (East Wing)**

**PDIL Bhawan, NOIDA.**

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**1.0 INTRODUCTION**

PDIL is a Govt. of India Undertaking under the administrative control of the Deptt. Of Fertilizers, Ministry of Chemicals & Fertilizers. We have our Noida Office housed in PDIL Bhawan, A-14, Sector-1, Noida. We intend to carry out Repair / Renovation work of New modular workstation in 1st Floor (East Wing) PDIL Bhawan, NOIDA.

**2.0 COST OF BIDDING**

The Bidder shall bear all costs associated with the preparation and submission of the Bid and PDIL will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

**3.0 BIDDING DOCUMENTS**

The Bidder is expected to examine all instructions, forms, terms and conditions in the bidding documents. The invitation to Bid together with all its attachments thereto shall be considered to be read, understood and accepted by the Bidder, unless deviations are specifically stated in seriatim by the Bidder. Failure to furnish all information required by the bidding documents or submission of a Bid not substantially responsive to the bidding documents in every respect and insufficient no. of copies will be at Bidder's risk and may result in the rejection of the Bid .

The bidder may visit the site to satisfy himself with all conditions required under scope and get acquainted with site conditions.

**4.0 CLARIFICATION OF BIDDING DOCUMENTS**

A prospective Bidder requiring any clarification shall obtain the same from PDIL's office in writing by Email or by letter or in person so as to ensure submission of Bid on or before Bid closing date. PDIL will respond in writing to such queries, which are received within two days from the date of issue of the bidding documents.

**5.0 AMENDMENT OF BIDDING DOCUMENTS**

5.1 At any time prior to the deadline for submission of bids, PDIL for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment thereto.

5.2 “The amendment if any shall be informed in writing . Any amendment issued with reference to the NIT shall form the part of NIT and is to be submitted along with the Technical and un-priced commercial bid.”

5.3 In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, PDIL may, at their discretion, extend the deadline for the submission of bids.


5.4 PDIL may, at their discretion, extend the deadline for the submission of bids by amending the bidding documents in which case all rights and obligations of the PDIL and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

**6.0 LANGUAGE OF BID**

The Bid prepared by the Bidder and all correspondence relating to the Bid exchanged between the Bidder and PDIL shall be written in English language.

**7.0 GENERAL BID CRITERIA**

7.1 The job may be assigned to the bidding agency at minimum quoted fee with coverage of job scope, if agreeable.

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## 8.0 DOCUMENTS COMPRISING THE BID

8.1 The Bid prepared by the Bidder shall comprise of the bid documents contained in Three Separate Sealed Envelopes as per the details given below:-

- |      |              |                                       |
|------|--------------|---------------------------------------|
| i)   | ENVELOPE - A | E.M.D.                                |
| ii)  | ENVELOPE - B | TECHNICAL AND UNPRICED COMMERCIAL BID |
| iii) | ENVELOPE - C | PRICE BID                             |

## 8.2 Earnest Money Deposit

The Earnest money deposit (E.M.D.) shall be submitted in a cover marked with **“Envelope A- E.M.D., ITB Number, Bid closing date”**.

Bidders are required to furnish EMD of Rs. 8900/- by way of demand draft drawn on any Nationalized / Scheduled bank favouring Projects & Development India Limited payable at Noida. Offer without EMD will not be considered.

## 8.3 Technical & Un-priced Commercial Bid

The Technical and unpriced commercial bid which shall be submitted in a cover marked with **“Envelope B: - Technical & Un-priced Commercial Bid, ITB Number & Bid closing date”** and shall include / indicate but not limited to the information sought and any other additional information considered necessary by the Bidder on the lines outlined in the tender document shall be sent in 3(Three) sets (1 original + 2 copy) as a part of BID.

- (a) Complete ITB documents duly signed and stamped, as token of acceptance of Bid.
- (b) Summary of terms and conditions duly filled in, signed and stamped supported with all relevant documents.
- (c) Un-priced copy of price bid duly signed & stamped, indicating “Quoted / Not quoted” against each item.
- (d) Any other document as per the requirement specified in the ITB.


## 8.4 Price Bid

The Price bid shall be submitted in a cover marked with **“Envelope C- Price Bid, ITB Number, Bid closing date”**. Priced bid should include the bid price in the price schedule format enclosed as Annexure–XI and it shall not contain any conditions / deviations whatsoever.

8.5 All the above three inner envelopes (Envelope A, B & C) shall be sealed and these sealed envelopes shall be kept in 4th envelope called outer envelope.

8.6 3 sets of Technical and unpriced commercial bid (1 original + two copies) and Price Bid (1 original +2 copies) as explained above shall be enclosed in outer envelope and is to be submitted to PDIL at following address.

HOD (Civil)  
Projects & Development India Limited  
PDIL Bhawan,  
A-14, Sector-1, Noida – 201 301  
Gautam Budh Nagar  
Ph. 0120-2542212, 0120-2529851/53 Extn. -353  
e-mail: [uptudu@pdilin.com](mailto:uptudu@pdilin.com)

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## 9.0 BID CURRENCIES

Bidders shall quote in Indian Rupees only.

## 10.0 FORMAT AND SIGNING OF BID

- 10.1 The bid must contain in the name, residence and place of business of the person or persons making the bid and must be signed and sealed by the Bidder with his usual signature. The names of all persons signing should be typed or printed below the signature.
- 10.2 Bid by a partnership firm must be furnished with full names of all partners and be signed with the partnership name followed by the signature and designation of one of the authorized partners or authorized representative(s).
- 10.3 A bid by a Corporation / Company must be signed with the legal name of the Corporation / Company by the President, Managing Director or by the Secretary or other person or persons authorized to bid on behalf of such Corporation / Company in the matter, with the official seal of the Company.
- 10.4 The Bidder's name stated on the proposal shall be the exact legal name of the firm.
- 10.5 Erasure or other changes in the bid documents shall be over the initials of the person signing the bid.
- 10.6 Bids not conforming to the above requirements of signing may be disqualified.

## 11.0 LATE BIDS


Any Bid received after the deadline for submission of bids indicated on main body of Invitation to Bid or any other date extended in writing may be rejected.

## 12.0 MODIFICATIONS AND WITHDRAWAL OF BIDS

- 12.1 The Bidder may modify or withdraw the Bid after its submission, provided that written notice of the modification or withdrawal is received by PDIL prior to the deadline prescribed for submission of bids.
- 12.2 A withdrawal notice may also be sent by email but followed by a signed confirmation copy, post marked not later than the deadline for submission of bids.
- 12.3 No Bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the Bid form.

## 13.0 OPENING OF BIDS

- 13.1 PDIL will open Bids in the presence of Bidder's representatives who choose to attend at Date and time specified on cover page of NIT or as informed by PDIL. The Bidder's representative(s) present during the Bids opening shall sign a Bids opening record sheet evidencing their attendance.
- 13.2 The Bidder's name, modifications, Bid withdrawal and such other details, as the PDIL at its discretion may consider appropriate, will be announced during Bids opening.
- 13.3 The Bids shall be opened and evaluated in two stages:

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13.3.1 **Stage-I:** Opening & Review of E.M.D. and Technical and Un-priced Commercial Bids at PDIL on the date of Public Bid opening as indicated on the Letter Inviting Bid of this NIT. Offer without EMD will not be considered.

PDIL will review Technical and Un-priced Commercial Bids and obtain any clarifications / confirmation required from Bidders, hold discussions/ meetings with the Bidders.

13.3.2 **Stage – II: Opening of Price Bid**

Before opening the Priced Bid of the technically and commercially acceptable Bidders, if required, a meeting with the Bidders shall be arranged. Date and Venue of such meeting shall be informed at the appropriate time.

The date of the opening of the Price Bid shall be intimated to technically and commercially acceptable Bidders. The price bids of such shortlisted Bidders will be opened in the presence of Bidder's representative who chooses to attend, on the date and time to be intimated. The bidder's name, bid price and such other details as the PDIL at its discretion may consider appropriate, will be announced at the opening of price bids.

13.3.3 If the Bids as judged by the PDIL are unresponsive, the NIT may be declared void and a new procedure for selection of Architect as deemed appropriate by PDIL may be adopted.

14.0 **PRELIMINARY EXAMINATION**

14.1 The PDIL will examine the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, whether validity of the Bid is in conformity with ITB and whether the bids are generally in order.

14.2 Prior to the detailed evaluation, PDIL will determine the substantial responsiveness of each Bid with reference to the bidding documents. For purpose of this article a substantially responsive Bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations. PDIL's determination of a Bid's responsiveness is to be based on the contents of the Bid itself, without recourse to extrinsic evidence.

14.3 A Bid determined as substantially non-responsive is liable to be rejected by the PDIL and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

14.4 After a preliminary screening based on both technical and un-priced commercial evaluation, Bidders will be short-listed. In the event that any clarifications are required, then such clarifications shall be obtained from such short listed Bidders only.

15.0 **CONTACTING PDIL**

Any effort by a Bidder to influence PDIL in Bid evaluation, Bid comparison or Contract award decisions may result in the rejection of the Bidder's Bid.


16.0 **BID CONFORMITY**

PDIL will determine to their satisfaction whether the Bidder selected is qualified in their opinion to satisfactorily perform the Contract.

17.0 **PDIL'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS.**

Notwithstanding anything to the contrary contained herein, PDIL reserves the right to accept or reject any Bid, and to annul the bidding process and reject all bids, at any time prior to (award of NOTICE OF AWARD), without thereby incurring any liability to the affected Bidder, or Bidders, or of any obligation to inform the affected Bidder, or Bidders of the grounds for the PDIL's action.



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**18.0 LETTER OF INTENT**

- 18.1 PDIL will award the Letter of Intent to the successful bidder whose Bid has been determined to be substantially most responsive & most responding and has been determined as the lowest evaluated Bid after the final negotiation held with (if deemed necessary by PDIL) the most competitive bidder.
- 18.2 The successful bidder on receipt of "Letter of Intent" which may be in the form of intent/Email or other mode shall convey his acceptance by return e-mail and to be confirmed by letter within 7 days failing which it will be deemed that LOI is accepted unconditionally.
- 18.3 Completion period/schedule shall be counted from the date of "Issuance of Letter of Intent".

**19.0 EXCEPTIONS/DEVIATIONS**

Bidders are advised to quote strictly as per terms and conditions of the tender documents. Any exceptions/deviations brought out in the price bid or elsewhere in the bid shall not be construed as valid & shall be rejected.

To know more about PDIL, please visit our website <http://www.pdilin.com>

**PRE-QUALIFICATION CRITERIA**

**Technical :**

1. The Bidder should have satisfactorily completed similar works during the last 07 (Seven) years ending Last day of previous month to the one in which Tender/ Bid has been invited. For this purpose, cost of work shall mean gross value of completed work, including the cost of materials supplied by the client. **The similar works mean: - Civil Maintenance ,Electrical/ instrumentation (Telephone lines) /repair/ renovation works including Civil & Modular workstation works in Office building/Commercial Building /Residential Building/ Plant or Non-plant building).**
2. The Bidder should have satisfactorily completed one similar work of value of Rs.5.68Lacs.  
  
Or  
  
Two similar works of value of Rs. 3.55 Lacs each.  
  
Or  
  
Three similar works of value of Rs. 2.84 Lacs each.

Note: The value of work, stipulated completion period, commencement & completion date should be mentioned in the work order and works shown as similar work should be mentioned in the completion certificate.

(Bidder shall have to submit Copy of Work Order and Completion certificate to meet the above Technical/Experience criteria).

**Financial Criteria:**

1. Average Annual Financial Turnover of Bidder during the last 03 (three) financial Year ending 31<sup>st</sup> March 2019 shall not be less than 2.13 Lacs.
2. Net worth shall be positive as on 31<sup>st</sup> March 2019.


 पी डी आई एल <b>PDIL</b>	<b>PROJECTS &amp; DEVELOPMENT INDIA LTD.</b>	Annexure -III	0
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## **GENERAL COMMERCIAL TERMS AND CONDITIONS**

**FOR**


**Repair / Renovation work of New modular  
workstation in 1st Floor (East Wing)**

**PDIL Bhawan, NOIDA.**

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## 1.0 PRICE BASIS:


- 1.1 Fees/Prices quoted shall remain firm and subject to no escalation till the execution of the contract and its subsequent amendments even though its period of contract is extended. The quoted fees /prices shall include all applicable taxes and duties.
- 1.2 The fees shall include all travelling expenses and lodging / boarding expenses, if any, required to be incurred by the agency during deputation of the personnel with the scope related activities.
- 1.3 The lump sum price should be quoted for services indicated in the scope of work enclosed.
- 1.4 Prices shall be written in both words and figures. In the event of difference, the prices in words shall be valid and binding. Unit prices shall be considered correct in the event of any discrepancy with regard to total price.

## 2.0 PRICE SCHEDULE

- 2.1 Bidder should ensure to fill in the rates in the format as per SOR.
- 2.2 Incomplete price schedule of rates may result into rejection of bid or loading of highest rate quoted by any other bidder for evaluation of bid in respect of missing information.
- 2.3 Offer with variable price will not be accepted. Price shall be firm till execution of the order.

## 3.0 TAXES & DUTIES

- 3.1 Goods & Service Tax (GST): GST shall be paid EXTRA as applicable as per GST law. Bidder shall clearly indicate the present applicable rate of GST in Percentage (%) along with corresponding HSN / SAC Code and enclose a copy of GST registration certificate along with the un-priced offer
- 3.2 PDIL shall avail Input Credit against payment of GST. Same will also be considered while evaluating the price bid. Relevant necessary documents shall be provided by the Contractor to enable PDIL avail the above credit set up.
- 3.3 Bidders have to ensure that they should file the Tax return on time to avail input Tax credit, else the same shall be deducted from EMD/Security Deposit/Running Bills
- 3.4 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Delivery/Completion period, as per P.O., shall be paid at actual on production of documentary evidence.
- 3.5 In case of delay in execution of the job, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, PDIL shall restrict the payment of taxes & duties, as prevalent on the completion period only, as mentioned in the P.O and amendment(s) there to.
- 3.6 If there is any decrease in applicable rate of taxes & duties &/or there is any withdrawal of any tax & duty by statutory authorities, during the delivery/ completion period including extended/amended period of P.O, shall accrue to PDIL's a/c.
- 3.7 PDIL shall not issue any form other than Road Permit, if required, on written request by the Supplier.

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#### 4.0 Completion Period:

**The entire job i.e. “Repair / Renovation work of New modular workstation in 1st Floor (East Wing) PDIL Bhawan, NOIDA” shall be completed within 45 Days from the Effective date of P.O./ W.O. or handing over of site whichever is later.**

#### 5.0 PAYMENT TERMS:

- 90% against the value of actual work done shall be paid against monthly running Bills (R/A), submitted by Contractor duly certified by Engineer-in-charge, subject to statutory deductions Income tax, Work Contract tax etc. as applicable from time to time.

First payment shall be released only after submission of Security cum performance Bank Guarantee and confirmation of the same by the issuing branch of Bank.

- Balance 10% shall be treated as Retention money and shall be released after completion of Total work.


Final Bill shall be submitted by the contractor accompanied alongwith following documents:

- Job completion certificate issued by Engineer-in-charge.
- No claim certificate.
- Indemnity Certificate towards Labour payments and all statutory payments.

#### 6.0 RATES FOR EXTRA ITEMS:

Rates for additional, altered or substituted work shall be determined by the Engineer-in-Charge as follows:-

- a) If the rate for the additional, altered or substituted item of work is not specified in the said schedule of quantities, the rate of that item shall be derived from the rate for the nearest similar item specified therein.
- b) If the rate for any additional, altered or substituted item of work cannot be determined in the manner specified in sub-para (a), then such item of work shall be carried out at the rate entered in the C.P.W.D. Delhi Schedule of Rates, 2018.
- c) If the rate for any additional, altered or substituted item of work cannot be determined in the manner specified in sub para (a) to (b), the contractor shall within 7 days of the date of receipt of the order to carry out the said work, inform the Engineer-in-charge of the rate which he proposes to Claim for such item of work, supported by analysis of the rate claimed by the rate of labour and materials. In the event of the contractor failing to inform the Engineer-in-Charge within the stipulated period of time and rate which he proposes to claim, the rate for such item shall be determined by the labour and materials and quantum of labour and materials as per actual observation, provided all these elements are justifiable, plus 15% to cover the contractor’s profit and over head.
- d) If any altered, additional or substituted item of work ordered comprises of more than one part/sub item and each part/sub item could be priced in different manners according to the principles laid in sub para a to c, the decision of the Engineer-in-Charge as the appropriate principle of pricing applicable to the particular part/sub item shall be final.
- e) No deviation from specifications stipulated in this contract shall be made or additional items of work shall be carried out by the contractor unless the rates of such substituted,

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altered or additional items have been approved in writing by the Engineer-in-Charge failing which Owner shall not be liable to pay any claim on this account.

## **7.0 PERFORMANCE GUARANTEE PERIOD**

The performance guarantee period of the contract shall be 12 (twelve) months from the date of issue of Completion certificate by the Engineer-in-charge or completion of the complete work.

## **8.0 SECURITY CUM PERFORMANCE BANK GUARANTEE**

On award of Contract, Contractor have to deposit Security cum Performance Bank Guarantee for an amount equivalent to 10% of the total value of contract before submission of first R/A Bill. The Security cum performance bank guarantee shall be furnished either by way of Performance Bank Guarantee (PBG) as per format attached in ANNEXURE – XI in ITB duly endorsed in favour of Projects & Development India Limited or the equivalent amount shall be deducted from the 1<sup>st</sup> R/A bill. PBG shall be valid for completion period and one year performance guarantee period + Six months claim period thereafter. No interest shall be payable on Security cum performance bank guarantee.

## **9.0 OPERATION OF CONTRACT**

This contract shall be operated by contact person of PDIL. Your invoice for payment shall be submitted to him who shall forward it for payment after verification and acceptance.

## **10.0 CONTACT PERSONS:**

HOD (Civil)  
Projects & Development India Limited  
PDIL Bhawan,  
A-14, Sector-1,  
Noida – 201 301  
Gautam Budh Nagar  
Ph. 0120- 2542212, 0120-2529851/53, Extn.- 353

## **11.0 TAX DEDUCTION AT SOURCE**


**11.1** Income Tax as applicable shall be deducted at source from your bills and a certificate towards this deduction shall be issued to the contractor.

**11.2** Vendor has to furnish the details of the income tax assessment i.e. address of the income tax counter where they file their income tax return.

**11.3** Also please furnish your PAN NO. and GSTIN Registration Number.

## **12.0 PRICE REDUCTION CLAUSE**

Completion period shall be essence of the Contract and in the event of delay in Execution beyond Contractual completion date, price reduction @ 0.5% per week or part thereof subject to maximum 5% of total order value shall be recovered from the Contractor's bill.

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### **13.0 WITHHELD OF PAYMENT**

PDIL may withheld or on account of subsequently discovered evidence, nullify the whole or a part of any certificate.

To such extent as may be necessary of protect itself from loss on account of:

- a) Defective work not remedied.
- b) Failure of the contractor to make payments properly to sub-contractors or for materials or for labour.
- c) Damage to another contractor/or PDIL property.
- d) A reasonable doubt that the contract cannot be completed for the balance then unpaid.
- e) Claims filed for reasonable evidence indicating probable filing of claims.

### **14.0 REJECTIONS**

Materials rejected by PDIL shall be immediately removed with the knowledge of the Engineer-in-charge from the site. If it is not removed within the specified time, PDIL reserves the right to remove the same and deduct the expenditure incurred from the contractor's bill. PDIL shall not be responsible for deterioration of or damage to the materials under any circumstances whatsoever.

### **15.0 INSURANCE**

Necessary insurance and other benefits like ESI, PF, etc. for Agency's personnel shall be the Agency's responsibility. Any violation of such act / statutory obligations shall be the entire responsibility of the Agency.

### **16.0 CONTRACT CONFIDENTIALITY:**

ITB documents, Bidders' bid and subsequent correspondences, Minutes of Meeting, record notes of discussion, etc. shall be kept confidential. The reports prepared for the subject assignment under the contract shall be property of PDIL and content of these reports shall not be divulged to any third party without prior written permission from PDIL.

### **17.0 CONTRACT AUTHENTICITY**

The agency shall ensure and declare in Report and other documents submitted to PDIL in pursuance of the work and in furtherance of the contract about reliability and authenticity of the data and their sources of compilation. PDIL reserves right to seek any clarification on the aforesaid report and other documents in part or in whole even after completion of work.


### **18.0 SECRECY**

Agency will not disclose the contents of this study and details / documents provided by PDIL nor hand over the copy of the report to any body without prior approval of PDIL.

### **19.0 FORCE MAJEURE**

The act of God, epidemic, wars, revolution, official strike shall be treated as force majeure condition. In events of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence.



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## **20.0 BREACH OF CONTRACT**

In case the Contractor fails to execute the order, PDIL reserves the right to get the order completed through any other means/agency at contractor's risk and cost.

## **21.0 JURISDICTION**

Contract shall be deemed to have been entered into at Noida and all cases of action in relation to the contract shall, therefore, be deemed to have been assigned within the jurisdiction of Gautam Budh Nagar (UP) and venue of arbitration shall be Noida.

## **22.0 ARBITRATION**

All cases of disputes arising during execution of contract shall be resolved by mutual discussion of parties operating the contract. However, in the event of failure to do so, matter shall be referred to the Chief Executive of PDIL who shall be sole arbitrator and his decision shall be binding on both parties operating the contract.

## **23.0 TERMINATION**

In case, performance is not found satisfactory, PDIL reserves the right to cancel contract at any time on its own discretion.

	<b>PROJECTS &amp; DEVELOPMENT INDIA LTD.</b>	Annexure – IV	<b>0</b>
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**PREAMBLE TO  
SCHEDULE OF RATES  
FOR**

**Repair / Renovation work of New modular  
workstation in 1st Floor (East Wing)**

**PDIL Bhawan, NOIDA.**



## PREAMBLE TO SCHEDULE OF RATES

Annexure- IV

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1. The schedule of Rates shall be read in conjunction with general conditions of contract, special condition of contract, technical specifications and drawings. The Engineer-in-charge has the right to change the size and type of sections at any time. The schedule of rates is based on estimated quantities only. Due to changes in the quantity of work and/ or additional items, the contract price can vary without any change in the overall rates and the time of completion. Quantity of individual items may be deleted altogether. Contractor shall not be entitled for any compensation for such variations and deletion as long as final price based on certified final quantities is within the stipulated variation limit of plus or minus 25% of above contract price.
2. The plans have been evolved tentatively based on information available with Engineer-in - charge but the dimensions and details etc. are liable to changes. The tenderers shall not be entitled to claim by higher rate of compensation on this account. The drawings are intended mainly to give an indication of the probable type of construction. The successful tenderers will however, be required to execute the work as per detailed approved drawings issued to them from time to time. PDIL reserves the right to add /delete any of the building works mentioned in the NIT during the currency of the contract.
3. The tenderers shall be fully responsible for the correct setting out and execution of the work in accordance with approved drawing, which will be supplied to them progressively. All tools, tackles, construction equipments etc. shall be responsibility of the tenderer.
4. No extra measurement shall be paid in the brick item work for construction of brick pillars and brick columns.
5. The quantities given in the schedule of rates are approximate and are given only for the guidance for quoting rates. Payments on bills shall, however, be made on actual measurements of quantities of work done as per approved drawings. Unless otherwise specified, measurement of quantities shall be taken as per Indian Standard IS 1200.
6. The rates or % rates to be inserted in the "Schedule of Rates" are to be fully inclusive of the value of the work described under several items including all costs and expenses, which may be required in and for the construction of the work described together with all taxes, general risks, liabilities and obligations (e.g. temporary building, fencing, watching, lighting, insurance, labour regulations, indemnity, maintenance and the like). The prices are to be inclusive of all labourers, materials, tools, plants, equipments, hoists, tackles, scaffoldings, and the sundries etc as may be necessary for the full and entire completion of the work in all respects.
7. The quoted rates shall be applicable for all floors, heights, depths etc. except otherwise stated clearly in the description of items and nothing extra shall be paid to the contractor on this account.
8. Materials: The procurement of all materials shall be the responsibility of the contractor unless otherwise stated in the "Schedule of Rates" and elsewhere in the tender documents. The quality of the materials procured by the contractor shall be subject to the approval of Engineer-in-charge or his authorized representative before the materials to be procured by the contractor shall be in conformity with the CPWD specification and in the absence of which as laid down in the relevant IS codes.



## PREAMBLE TO SCHEDULE OF RATES

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9. Transport of all materials shall be the contractor's responsibility and it shall be at their own risk and cost.
10. Tests: According to the nature and importance of works PDIL shall demand the conduct of tests on all materials including concrete works etc. in which case the contractor shall get the same done at his own cost in a laboratory to be approved by PDIL.  
Providing and operating necessary measurements and testing devices, material and consumables are included in the scope of work and the rates quoted shall be deemed to include the cost of such tests, which are required to ensure achievement of specified quality of work.
11. No work shall be undertaken at site until detailed approved drawings have been issued by PDIL in writing. Subsequent revisions in the drawings, which become necessary shall incorporate and revised drawings issued to the contractor who shall execute the work as per the latest revised drawings. Nothing extra will be paid on this account and no claim whatsoever will be entertained on this account and also no extension in the completion time should be allowed for these changes. The PDIL reserves to themselves the right to modify/ revise/alter etc in any drawing supplied to the contractor.
12. In case of any discrepancy between the description of items given in the "Schedule of Rates" and specifications, drawing and other documents, the decision of PDIL in writing shall be final, binding and conclusive for the purpose of this contract.
13. No compensation for any damage done by rain or traffic or any means during the execution of the work shall be made by PDIL.
14. For details of works, materials and workmanship attention is invited to schedule of quantities, scope drawings, special conditions, Materials and job specifications preamble to the schedule of rates and the tenderers must quote the rates keeping in full view of the requirement of the said documents.
15. The work shall have to be so arranged, planned and programmed as to complete all work within the scheduled time. Tenderer shall have to strictly adhere to time schedule.
16. All machinery's, equipments and transports etc. required in connection with this work shall be of contractor's responsibility and nothing extra will be paid.
17. Any materials / accessories / fittings etc. which may not be specifically mentioned in the description of items but which are normally used or necessary are to be provided by the contractor without any extra cost to Owner / Consultant and the work must be completed in all respects.

 पी डी आई एल <b>PDIL</b>	PROJECTS & DEVELOPMENT INDIA LTD.	ANNEXURE-V	0
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**Technical Specifications**  
**For**  
**Repair / Renovation work of New modular**  
**workstation in 1st Floor (East Wing)**  
**PDIL Bhawan, NOIDA.**

	PROJECTS & DEVELOPMENT INDIA LTD.	ANNEXURE-V	0
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1. The scope of work of Contractor specified in this Document shall includes but not be limited the following. The scope of work consists of the requirement mentioned in this Document, enclosed standard specifications, drawings, Schedule of Rates and as mentioned elsewhere. The entire work shall be carried out in accordance with relevant Technical Specifications and as per direction of and to the satisfaction of the Engineer-in-Charge / Owner.
2. The scope of work for this contract shall be to Civil Maintenance / Renovation / Repair works in PDIL Bhawan, Noida.

**Scope of work is as Follows:**

Sl.No.	Location	Work to execute
1.	PDIL Bhawan Building at Noida	Supply & Installation of New Workstation & Repairing of existing work -station including work top and handles, Locks, Keyboard trays & raceway

Note : Durability and Elegance in work will be the requirement with in time period of the contract.

- All unserviceable materials and debris collected after demolishing/dismantling have to be disposed off outside the premises of PDIL Bhawan and serviceable materials to be Stacked in PDIL Bhawan by the contractor without any extra cost.

**3. Outline of Scope of work:-**

- a) Work may require shifting of existing work-station to create space of New-Workstation.
- b) Contractor should visit the site and measure the relevant dimensions at the work place
- c) Scheduling and monitoring of the work.
- d) Warranty for 12 months for workmanship from date of completion.
- e) All final exterior and interior cleaning.
- f) Dismantling of Damaged Plaster, grit plaster, Tiles and finishing with plaster before execution of work

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#### 4. MATERIAL SPECIFICATION

- a) Materials should be of the best approved quality obtainable and they shall comply to the respective Indian Standard Specifications.
- b) The work shall be executed has per standard Engineering Practice and Specification.
- c) The work shall be carried out as Per CPWD Specifications unless otherwise specification in the tender Document.

#### 5. Dismantling & Demolition:

- a) The malba and building rubbish generated through demolition is to be removed continuously. Piling and stacking the same will not be allowed. If Engineer-in-charge feels that the suspended particles or hazardous dust is becoming more in the area due to demolition then in such case contractor has to arrange suitable sprinkler system to mitigate the level of suspended particles.
- b) The contractor shall not deposit or dispose of materials on any such place which will cause inconvenience to the public, functioning of the office and others or is against the Municipal/NOIDA Local authorities bye-Laws.
- c) The contractor shall have to dismantle and clear the site as per priority laid down by the Engineer-in-charge as per his requirement for constructing the new building, on it. In case the contractor fails to comply with, the same shall be got dismantled and cleared at the contractor's cost and no appeal or claim on this account will be entertained.
- d) The malba obtained from dismantling will have to be disposed off at places as allowed by the NOIDA local authorities. Or / and as directed by the Engineer-in-charge. Charges for dumping malba, if any, shall be borne by the contractor.
- e) The intending purchasers must see the structures before offering their bids.
- f) The contractor shall abide by all the rules and regulations as laid down by the local bodies e.g. NOIDA local authorities etc. from time to time and in this connection shall make necessary arrangements as directed by the Engineer-in-charge without claiming anything extra on this account.



**PROJECTS & DEVELOPMENT INDIA LTD**

ANNEXURE-VI

DOCUMENT NO

SHEET 1 OF 4

**TECHNICAL SPECIFICATION  
FOR  
INTERNAL ELECTRIFICATION AND RENOVATION  
AT  
FIRST FLOOR (EAST WING)  
IN  
PDIL BHAWAN, NOIDA**

0	14.01.2020	14.01.2020	For Enquiry	BK	BK	BK
REV	REV DATE	EFF DATE	PURPOSE	PREPD	REWD	APPD





**TECHNICAL SPECIFICATION FOR  
INTERNAL ELECTRICAL WORKS (SUPPLY & ERECTION)  
FF (EW), PDIL, NOIDA**

ANNEXURE-VI

DOCUMENT NO

SHEET 2 OF 4

## 1.0 GENERAL

- 1.1 The specification covers the supply, installation, testing & commissioning of Electrical Works required for the Internal Electrification at **FF (EW)** of PDIL Bhawan, Noida.
- 1.2 Work shall be executed as given in this document and as required at site whether specially shown or not. The bidder shall carry out and complete the work under this contract in every respect in conformity with the contract documents and as per directions and to the satisfaction of the Engineer-in-charge.

## 2.0 SCOPE OF WORK

- 2.1 The scope of work shall consist of distribution of 230 V single phase UPS Power Supply from UPS Sub-DB/Existing UPS Power Points in the hall to new user points (switch socket outlets) at each seat/point.
- 2.2 The cabling from Sub-DB/Existing Power Points to these user points shall be taken through PVC conduits, False ceiling and raceways.
- 2.3 Modular type switch socket outlets having 3 Nos. plug sockets with safety shutter and 1 No. controlling switch for UPS Power to each seat/Point. In utility rooms 3 Sets each of similar plug socket and switch shall be provided.
- 2.4 Power Supply connection (phase and neutral) to each modular switch socket outlet shall be done with 2.5 sq. mm PVC insulated stranded copper. Earthing connection of the switch shall be done with 1.5 sq. mm. PVC insulated stranded copper wire.
- 2.5 Supply and Installation of Electrical Items as per attached Schedule of Rates (SOR).
- 2.6 All civil work (like cutting, chipping, grouting, making opening in floor / wall etc. for conduiting and cabling work) pertaining to electrical equipment are in the scope of work of the contractor.
- 2.7 Quantities indicated in the Schedule of Rates (SOR) and Inventory are approximate and these may increase or decrease or some items may even be deleted at the time of actual execution. However, the value of total increase or decrease shall be limited to  $\pm 25\%$  of the contract value irrespective of the changes in quantity of individual items.
- 2.8 This being a renovation job, Bidder must visit the site to understand the nature of job and collect the necessary details from site.

## 3.0 POINT WIRING

- 3.1 Installation is to be carried out on point wiring basis, the supply of following shall be deemed to be included in wiring installation works:
- Conduit/channel as the case may be, accessories for the same and wiring cables between the switch box and the point outlet, loop protective earthing of each point.
  - All fixing accessories such as clips, screws, rawl plug etc. as required.
  - Outlet boxes, junction boxes, etc. provided with switchboards for loose wires/ conduit terminations.
  - Control switch or MCB, as specified.
  - Wiring of each Switch Socket board/ exhaust fan, etc. shall be considered as one point.



**TECHNICAL SPECIFICATION FOR  
INTERNAL ELECTRICAL WORKS (SUPPLY & ERECTION)  
FF (EW), PDIL, NOIDA**

ANNEXURE-VI

DOCUMENT NO

SHEET 3 OF 4

#### **4.0 SWITCHES AND PLUG SOCKETS**

Modular type switch socket outlets and controlling switches shall be of following types:

5A modular type Switch Socket Outlet shall be provided with 3 Nos. Socket Outlets with Safety Shutter and 1 no. Piano type switch. These 3 No. socket outlets and 1 No. Switch shall be mounted on a modular mounting plate, internal wiring shall be done with 2.5 sq. mm stranded copper conductor PVC insulated cable and fixed on the raceway of the cabin with appropriate hard wares after making cut out of suitable size on the raceway. Earthing connection of the switch shall be done with 1.5 sq. mm. PVC insulated stranded copper wire.

#### **5.0 PVC CONDUIT**

Conduits and its jointing accessories shall be used for drawing the cables. These conduits and accessories shall confirm to IS-9537 (Part-III) and IS-6046. The interiors of these conduits shall be free from any obstruction. These conduits shall be circular in cross section of size 20/25 mm. dia. Conduits shall be laid either concealed in walls and floors or partly on surface as required.

#### **6.0 CABLES & CABLING**

6.1 All cables and wires to be supplied shall confirm to relevant Indian Standards IS – 694, IS – 8130 etc.

Cables shall be of following types & size:

- i) 1100 V grade single core 2.5 sq. mm Stranded Copper conductor cable with PVC insulation type A of colours Red and Black for phase and neutral.
- ii) 1100 V grade single core 1.5 sq. mm Stranded Copper conductor cable with PVC insulation type A of colours Green for earthing.

6.2 All cables shall be works tested prior to despatch at site. Vendor shall submit routine TC for cables.

6.3 Drawing of cable shall be done through conduits.

6.4 The drawing of cables shall be done with due consideration to the following precautions:

No cable shall be drawn into any conduit until all work of any nature that may cause injury to cable is completed. Care shall be taken in pulling the cable so that no damage occurs to the insulation of the cable. Before the cables are drawn into the conduits, conduits shall be thoroughly cleaned of moisture, dust, dirt or any other obstruction by forcing compressed air through the conduits, if necessary.

6.5 Termination/ Jointing of Cables

Sub circuit wiring shall be carried out in looping system. Joints shall be made only at distribution board terminals, switches and socket outlets. No joints shall be made inside conduits or junction/ draw/ inspection boxes. Switches controlling plug socket outlets shall be connected in the phase wire of the final sub circuit only. Switches shall never be connected in the neutral wire.

6.6 Wiring conductors shall be continuous from outlet to outlet. Joints where unavoidable, due to any special reason shall be made by approved connectors. Specific prior permission from Engineer-in-charge in wiring shall be obtained before making such joint.

6.7 Insulation shall be shaved off for a length of 15 mm at the end of wire like sharpening of a pencil and it shall not be removed by cutting it square or wringing.



**TECHNICAL SPECIFICATION FOR  
INTERNAL ELECTRICAL WORKS (SUPPLY & ERECTION)  
FF (EW), PDIL, NOIDA**

ANNEXURE-VI

DOCUMENT NO

SHEET 4 OF 4

**6.8 Load Balancing**

Balancing of circuits in three-phase installation shall be planned before the commencement of wiring and shall be strictly adhered to.

**6.9 Colour Code of the Conductors**

Colour code shall be maintained for the entire wiring installation – red, yellow, blue for the three phases, black for neutral and Green for earth.

**7.0 MAKE OF ITEMS**

Items shall be one of the following makes.

1. MODULAR SWITCH SOCKET OUTLETS – ANCHOR ROMA
2. PVC CONDUIT – AKG/FINOLEX/ PRAKASH/ PLAZA
3. CABLES & WIRES – FINOLEX/ HAVELLS/ KALINGA/ PLAZA/POLYCAB
5. FAN -- HAVELLS/CROMPTON/USHA

Sample of all items to be supplied, shall have to be got approved by the owner before making bulk supply.

**8.0 TESTS AND INSPECTION**

All the items supplied shall be subjected to routine tests as per relevant standards at works before supply in presence of purchaser's representative if so desired. However, the complete power supply distribution system shall be subjected to all tests as per relevant standards in presence of purchaser's representative at site after installation for acceptance. All test results and test certificates shall be submitted to the purchaser. These tests however shall not absolve the vendor from his responsibilities of supplying quality material and services.

The owner may reject any portion of the work considered defective or of poor workmanship and the contractor shall make good these defects without extra cost to owner.

Guarantee / Warrantee Certificate for all electrical equipments / appliances / components shall be handed over to the owner / Engineer-in-charge.

**9.0 ERECTION, TESTING & COMMISSIONING**

The contractor shall undertake erection of all equipment in accordance with good engineering practices in conformity with statutory regulations and Code of Practice and to the entire satisfaction of the owner.

The contractor shall arrange all the necessary erection tools, tackles, testing and measuring instruments and shall supply erection materials and consumables.


The contractor shall clear the site after commissioning of the equipments / system and obtain the Site Clearance Certificate from owner's Engineer-in-charge.

## SCHEDULE OF RATES

FOR


Repair / Renovation work of New modular  
workstation in 1st Floor (East Wing)

PDIL Bhawan, NOIDA

 पी डी आई एल <b>PDIL</b>	SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN	ANNEXURE-VII	0	14.01.2020	14.01.2020	HK	RNS	UPT	SHEET 1 OF 7
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## PART-A CIVIL WORKS

Sl.No.	Item Description	Unit	Qty.	Rate	Amount
1.0	<p>Providing laying and fixing of Minimum 52 thick Pre-laminated Modular partitions of 1200 mm height with</p> <p>i) Powder coated minimum 1.8 mm thick aluminium extruded interconnect able profile to match the profile of modular partitions.</p> <p>ii) 2 way , 3 way , and 4 way connectors of 1.8 mm or more thick aluminium extruded profile.</p> <p>iii) Top rail of minimum 1.5 mm aluminium extruded section of same profile fixed to the panel with specially designed clamps.</p> <p>iv) Two cable carrying raceway at least 300mm apart one for carrying UPS/Power Cables &amp; other for carrying LAN / Data / Telephone Cables of aluminium extruded recess with two cover plates cover on either side within the partition thickness or through open able side covers. It should be approachable from both sides.</p> <p>v) Internal core frame work of requisite thickness faced with minimum 9 mm thick pre-laminated particle board / MDF of approved colour/ shade and brand on both side. Modular partitions shall have level adjusting screws. Working top shall be of minimum 600mm wide of 750mm height with curvature at the middle made of 25 mm thick pre-laminated particle board with PVC edge banding of approved colour / shade and of approved brand.</p> <p>a) Partitions of workstation shall be of 1500mm X 1500 mm size. Height of partition for all workstations shall be of 1200 mm. Each workstations shall have one number 600 mm long X 550 mm high white magnetic board , one side drawer box of 400mm wide X 500 mm depth of min 600mm height with three drawer box of 400 mm wide X 500 mm depth of min 600 mm height with three drawers with fixtures such as handles / job , single multi-locking facility of approved shape and make , plastic Pencil tray etc., the tray for computer key board made up of 18 mm thick pre-laminated board with PVC edge banding or powder coated sheet metal with telescopic slides, powder coated CPU trolley. Thickness of pre-laminated particle board for work top shall be 25 mm and for keyboard &amp; drawer units shall be 18 mm and finished with PVC edge banding. Work shall be carried out with all details as per specifications and sketches attached &amp; as directed by Engineer-in-charge.</p>				

 <p>पी डी आई एल PDIL</p>	<p>SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN</p>	ANNEXURE-VII	0	14.01.2020	14.01.2020	HK	RNS	UPT	SHEET 2 OF 7
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	Workstations As per size: 1500 mm X 1500 mm X 1200 mm Size	Nos.	16		
2.0	Repairing of all work stations with replacing of damaged raceway plates and trim as required	Nos.	50		
3.0	Providing and fixing key board tray matting with Existing old workstation	Nos.	40		
4.0	Providing and fixing bright finished brass handles with screws etc. complete:				
	a) 100 mm	Nos.	40		
5.0	Providing and fixing special quality bright finished brass cupboard or ward robe locks with four levers of approved quality including necessary screws etc. complete.				
	a) 40 mm.	Nos.	60		
<b>Part –A Total Cost for Item Sl.No. 1 to 5</b>					


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	<b>SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN</b>	ANNEXURE-VII	0	14.01.2020	14.01.2020	HK	RNS	UPT	SHEET 3 OF 7
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## PART-B (ELECTRICAL WORKS)

Sl.No.	Item Description	Unit	Qty.	Rate	Amount
1.0	Point wiring for modular 5A switch socket outlets (7 Module- 1Switch & 3 Sockets) for UPS Supply Including Labour and supply of conduits, wire joint connectors (copper), switch and sockets, modular sheet, hard wares, 1100 Volts grade stranded Copper conductor wire of 2.5 sq. mm size for phase & neutral and 1.5 sq. mm for earthing and other materials required to complete the point as per enclosed Technical Specification 4001-PNEL-TS-0801. Point wiring shall be considered right from Sub-DB/Existing Power Points to the individual point.	Nos.	20		
2.0	Supply and Fixing of 300 mm sweep ,energy efficient Exhaust Fan provided with copper winding, suitable for 230+/-10% V, 50Hz +/-5% Power supply, complete with 4 nos. Aluminium blades, wire bird guard, standard length of cord etc.	Nos.	02		
3.0	Supply of 400 mm sweep ,energy efficient Pedestal Fan provided with copper winding, suitable for 230+/-10% V, 50Hz +/-5% Power supply, complete with 3 nos. Aluminium blades, condenser, standard length of cord with 3-pin plug top, Minimum 3 position stepped speed regulator etc.	Nos.	10		
4.0	Supply of 1200 mm sweep ,energy efficient Ceiling fan provided with copper winding, suitable for 230+/-10% V, 50Hz +/-5% Power supply, complete with 3 nos. Aluminium blades, wire guard, condenser, Minimum 3 position stepped speed regulator etc.	Nos.	15		
<b>Part –B Total Cost for Item Sl.No. 1 to 4</b>					


- The contractor should obtain prior approval from Engineer In-charge before placing order for any specific material/Agency.
- Selection of material to be done in consultation with Engineer In-charge.

 <p>SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN</p>	ANNEXURE-VII	0	14.01.2020	14.01.2020	BK	BK	BK	SHEET 4 OF 7
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## PART-C (INSTRUMENTATION TELEPHONE LINES WORKS)

Sl.No.	Item Description	Unit	Qty.	Rate	Amount
1.0	2" PVC PIPE FROM EPABX TO JB 1st FLOOR	Mtr.	55		
2.0	2" PVC TEE WITH COVER	Nos.	03		
3.0	2" PVC BEND	Nos.	02		
4.0	1" PVC PIPE FROM EPABX TO TELEPHONE POINT	Mtr.	50		
5.0	1" PVC TEE WITH COVER	Nos.	02		
6.0	1" PVC BEND	Nos.	02		
7.0	4 PAIR TELEPHONE CABLE (DELTON MAKE) 0.5 mm2	Mtr.	715		
8.0	50 PAIR TELEPHONE CABLE (EPABX TO 1st FLOOR JB)	Mtr.	70		
9.0	20 PAIR TELEPHONE CABLE (EPABX TO 1st FLOOR JB)	Mtr.	70		
10.0	SOCKET JACK TYPE FOR TELEPHONE POINT	Nos.	10		
11.0	JB (10" x 12") WITH 60 TERMINALS MODULE STRIP	Nos.	01		
<b>Part -C Total Cost for Item SI.No. 1 to 11</b>					

➤ The quoted Rates against the items in Part-C (Telephone lines) shall include supply, laying, installation and Testing etc.


	SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN	ANNEXURE-VII	0	14.01.2020	14.01.2020	CS	RA	RA	SHEET 5 OF 7
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**Notes:**

1. All unserviceable materials and debris collected after demolishing/dismantling have to be disposed off outside the premises of PDIL Bhawan and serviceable materials to be stacked in PDIL Bhawan by the Contractor without any extra cost.
2. Contractors are advised to quote rates inclusive of material, labour, carriage, lift, taxes and any other charges complete in sealed envelopes.
3. The quantity is indicative and it may vary on both sides as per actual measurement.
4. All fixtures and fittings which are not covered in item but required to complete the work in all respects should be covered in the rate. Nothing extra shall be paid in this regard.
5. The rates should be inclusive of necessary scaffolding / staging wherever required for completion of works. Nothing extra shall be payable on this account.
6. The contractor should obtain prior approval from Engineer In-charge before placing order for any specific material/Agency.
7. Selection of material to be done in consultation with Engineer In-charge.

<b>SUMMARY OF SCHEDULE OF RATES</b>				
<b>Sl. No.</b>	<b>DESCRIPTION</b>	<b>% to be indicated</b>	<b>AMOUNT INR (IN FIGURES)</b>	<b>AMOUNT INR (IN WORDS)</b>
1	<b>PART A– CIVIL WORKS</b>	NA		
2.	<b>PART B– ELECTRICAL WORKS</b>	NA		
3.	<b>PART C– INSTRUMENTATION WORKS</b>	NA		
<b>3</b>	<b>TOTAL (PART A+ PART B+ PART C)</b>	NA		
4	APPLICABLE GST (INCLUDING CESS/SURCHARGE, IF ANY (BIDDER TO INDICATE % ONLY)		NA	NA
5	APPLICABLE BOCW CESS, IF ANY (BIDDER TO INDICATE % ONLY)		NA	NA

	SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN	ANNEXURE-VII	0	14.01.2020	14.01.2020	HK	RNS	UPT	SHEET 6 OF 7
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6	BIDDER TO INDICATE APPLICABLE SAC/HSN CODE	NA	HSN CODE:
			SAC CODE:
7	TOTAL GST AMOUNT	NA	
8	TOTAL BOCW CESS AMOUNT	NA	
9	<b>TOTAL AMOUNT IN FIGURES</b>	<b>INR</b>	
	<b>TOTAL AMOUNT IN WORDS</b>		

**Note:**

a) If the bidder fails to quote for any item in the price bid of the Schedule of Rates (SOR), it will be implied that such item is included elsewhere in the quoted prices. Also, wherever bidder has indicated "Not Applicable" / "Nil" and the same is required during execution of the contract it will be considered as included in the price.

b) Evaluation shall be done on overall basis i.e. GRAND TOTAL . The work is non-splitable.

NAME : \_\_\_\_\_  
SIGNATURE & SEAL OF TENDERER : \_\_\_\_\_  
PLACE : \_\_\_\_\_  
DATE : \_\_\_\_\_

	SCHEDULE OF RATES FOR REPAIR / RENOVATION WORK OF NEW MODULAR WORKSTATION AT PDIL BHAWAN	ANNEXURE-VII	0	14.01.2020	14.01.2020	HK	RNS	UPT	SHEET 7 OF 7
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**CHECK LIST**

(BIDDER MUST CONFIRM POINT BY POINT AND STRIKE OUT WHICHEVER IS NOT APPLICABLE)

NAME OF BIDDER:  
OFFER NO.:

ITEM: Repair / Renovation work of New modular workstation in 1st Floor (East Wing) PDIL Bhawan, NOIDA.

Sl. No.	Description	ITB requirement	Bidder's confirmation/ acceptance/ comments
1.0	EMD: As per clause of Annexure-I of ITB	To submit	
2.0	Price basis: FOR PDIL duly delivered & installed at PDIL Bhawan, A-14, Sector-1, NOIDA. As per clause of Annexure-III of ITB	To confirm	
2.1	Firm price: Prices shall be firm till the Contract period. As per clause of Annexure-III of ITB	To confirm	
3.0	Payment Terms: As per clause of Annexure-III of ITB	To accept	
4.0	Security Deposit: As per clause of Annexure-III of ITB	To accept	
5.0	Completion Period: 45 days from the effective date of PO. as per clause of Annexure-III of ITB	To accept	
6.0	Validity: shall be 90 days from date of opening of technical bid. As per clause of Annexure-I of ITB	To confirm	
7.0	<b><u>FOLLOWING DOCUMENTS (PHOTOCOPIES DULY SIGNED BY AUTHORISED SIGNATORY &amp; STAMPED):</u></b> To be furnished along with un-priced techno-commercial bid.		
7.1	Required documents As Per Pre-Qualification Criteria (PQC) as Annexure-II of ITB	To furnish	
7.2	Photocopy of PAN card.	To furnish	
7.3	Copy of GST Registration Certificate	To furnish	
7.4	<u>Price Confirmation Copy</u> - A copy of Priced offer, keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties. To be filled in and submitted along with un-priced techno commercial bid.	To furnish	
8.0	Confirmation of Acceptance to all Terms and Conditions of the Tender Document in totality.	To accept	

Annexure-VIII

9.0	Name, Designation, Telephone Nos. FAX No. and e-mail ID of contact person for this enquiry.	
It is confirmed that in case any of the terms and conditions mentioned in this summary are at variance with those indicated anywhere else in our offer; the condition indicated in this summary shall prevail.		

Signature Of Bidder: \_\_\_\_\_

( Self Declaration on Bidder's Letter Head as per below performa)

**DECLARATION**

To ,

Projects and Development India Ltd.

Noida – 201301

**Subject : ITB No. ....Dt. ....**

Sir ,

We hereby declare that M/s ..... is neither put on Holiday or Black-listed by any Government / PSU / Private firm or Financial Institution .

Signature

Name :

Designation :

Seal of the Bidder.

DECLARATION FOR ONLINE PAYMENT

1.0	COMPANY/ FIRM DETAILS:	
1.1	Name of Company/ Firm:	
1.2	Address:  Phone No.  E-mail ID:	
2.0	BANK DETAILS:	
2.1	Name of the Bank	
2.2	Address of the Branch  Telephone No.	
2.3	9 Digit Code number of the Bank and Branch appearing on the MICR cheque issued by the Bank	
2.4	11 Digit NEFT/IFSC Code of the Bank Branch	
2.5	Account Type (SB/CC/CA)	
2.6	Bank Account No.(as appearing on the Cheque)	
3.0	Permanent Account Number (PAN) Under Income Tax Act.	
4.0	Service Tax Registration Number	
5.0	Name of Authorized Signatory	
6.0	Contact Person Name	

SIGNATURE OF AUTHORISED SIGNATORY OF THE FIRM

NAME: \_\_\_\_\_

OFFICIAL SEAL \_\_\_\_\_

DATE: \_\_\_\_\_

Note: Please furnish the above declaration for online payment duly typed on the Company's Letter head, filled in, signed by the authorized person with your Company's Seal.

SECURITY CUM PERFORMANCE BANK GUARANTEE  
(STAMP PAPER TO BE PURCHASED ON NAME OF BANK)

This guarantee made this \_\_\_\_\_ day of \_\_\_\_\_ (Year in four digits) between a company incorporated in (mention name of the Bank/ company) \_\_\_\_\_ having its registered office at \_\_\_\_\_ (hereinafter called the "BANK" which expression shall unless repugnant to the context or contrary to the meaning thereof include its successors and assigns) of the one part; and M/s. \_\_\_\_\_ (Purchaser), a company incorporated in India under the Indian Companies Act 1956 and having its registered office at PDIL Bhawan , A-14 , Sector-1 , Noida – 201301, Dist. – Gautambudh Nagar (U.P) (hereinafter called the "PURCHASER" which expression shall include its successors and assigns) of the other part.

WHERE AS M/s \_\_\_\_\_ (Seller) a Company incorporated in \_\_\_\_\_ and having its Registered Office at \_\_\_\_\_ (hereinafter called the "COMPANY" which expression shall include its successor and assigns) have secured order Number \_\_\_\_\_ dt. \_\_\_\_\_ For supply/ supply-cum-erection of \_\_\_\_\_ at a total cost of \_\_\_\_\_ plus site supervision services on per diem rate basis as applicable from the PURCHASER / OWNER.

WHEREAS

1. It is one of the terms of the said order that the COMPANY shall furnish to the PURCHASER/OWNER a guarantee of a BANK which shall be for 10% of the value of the order and shall be valid for the duration of supply of the services covered by the said order and the period of defects liability in respect of the said services plus claim period of six months.
2. The BANK has at the request of the COMPANY agreed to give in favour of the PURCHASER a guarantee in manner hereinafter appearing which the PURCHASER has agreed to accept.

NOW THIS DEED WITNESSETH AS FOLLOWS:-

1. In pursuance of the said agreement and in consideration of the premises the BANK hereby unconditionally guarantees to the PURCHASER due observance and fulfillment by the COMPANY of the terms of the said order relating to the said equipment and of the performance warrantees which is a part of the said order and agrees and undertakes that if the COMPANY fails to observe and fulfil the said terms of the said order and/or the performance warrantees then the BANK shall immediately pay to the PURCHASER on demand such sum or sums of money to the extent of ` \_\_\_\_\_ being 10% of the value of the said order on account of losses and damages suffered by the PURCHASER as may be claimed by the PURCHASER by reason of such non-observance and non-fulfillment by the company as aforesaid and shall also indemnify the PURCHASER against all losses and damages which may be



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**ANNEXURE-XI**

suffered by the PURCHASER aforesaid and against all costs, charges, expenses which may be incurred by the PURCHASER in connection herewith.

2. The BANK hereby agrees that the decision of the PURCHASER as to the failure on the part of the COMPANY to fulfil their obligations as aforesaid and/or as to the amount payable by the BANK to the PURCHASER hereunder shall be final, conclusive and binding on the BANK.
3. All compensations and payments received by the PURCHASER from Bank on behalf of the COMPANY shall be regarded as payments in gross and in the event of the COMPANY BEING wound-up, the PURCHASER will be entitled to prove against the properties of the COMPANY in respect of the whole of the COMPANY's indebtedness to the PURCHASER without any right on the part of the BANK to stand in the PURCHASER's place in respect of or to claim the benefits of such imposition and payment or any security held by the PURCHASER until the PURCHASER shall have received the full amount of the PURCHASER's claims against the COMPANY.
4. This guarantee shall be in addition to and shall not affect or be affected by any other security now or hereafter held by the PURCHASER on account of the moneys hereby intended to be secured and the PURCHASER at its discretion and without any further consent from the BANK and without affecting the liability of the BANK and the rights of the PURCHASER against the BANK may be compound within given time or other indulgence to or make any other arrangement with the COMPANY and nothing done or omitted to be done by the PURCHASER in pursuance of any authority or permission contained in the guarantee shall affect or discharge the liability of the BANK.
5. Though as between the COMPANY and the BANK, the BANK is SURETY only, the BANK agrees that as between the PURCHASER and the BANK, the BANK is principal debtor to the PURCHASER.
6. This guarantee shall not be affected by any change in the constitution of the BANK or the COMPANY nor shall this guarantee be affected by any change in the constitution of the PURCHASER or any amalgamation or absorption with any other body corporated and this guarantee will be available to or enforceable by such body corporate.
7. The guarantee shall be continuing guarantee and continue to be in force notwithstanding the discharge of the COMPANY by operation of law and shall cease only on payment in full to the PURCHASER by the BANK of the amount hereby guaranteed and on the claim of the PURCHASER against the COMPANY on any account whatsoever being satisfied.
8. In order to give full effect to the provisions of this guarantee the PURCHASER will be entitled to act as if the BANK were the principal debtor to the PURCHASER and the BANK hereby waives all or any of its rights as surety.

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9. This guarantee is irrevocable except with the written consent of the PURCHASER.
10. This guarantee shall remain valid up to \_\_\_\_\_.
11. Any notice by way of request demand or otherwise hereunder may be sent by post to the BANK addressed as aforesaid and if sent by post it shall be deemed to have been given at the time when it would be delivered in due course of post and in proving such notice when given by post it shall be sufficient to prove that the envelope containing the notice was posted and a certificate signed by an officer of the PURCHASER that the envelope so posted shall be conclusive.
12. These presents shall be governed by and construed in accordance with Indian Law.
13. Notwithstanding anything stated above, the BANK's liability to the PURCHASER under this guarantee shall be limited to \_\_\_\_\_ and the guarantee will remain valid up to \_\_\_\_ provided that unless a claim under this guarantee is made by the PURCHASER against the BANK within three (03) months of the said date of expiry of this guarantee, the claim shall be forfeited and the BANK shall be relieved and discharged from all liabilities under this guarantee.

IN WITNESS whereof the BANK has hereunto affixed its common seal the day and year first above written.

THE COMMON SEAL OF THE ABOVE NAMED BANK has hereunto been affixed in the presence of

**BANK GUARANTEE FOR EARNEST MONEY DEPOSIT (EMD)**

**(BID BOND)**

(REQUISITE STAMP TO BE PURCHASED ON NAME OF BANK)

In consideration of \_\_\_\_\_ (Purchaser)  
having its registered office at PDIL Bhawan, A-14, Sector-1, NOIDA-201301, UP  
(hereinafter called "the company" which expression shall unless repugnant to  
the subject or context includes its successors and assigns) having agreed to  
exempt m/s. \_\_\_\_\_ (bidder) (hereinafter called 'the  
said tenderer(s)' which expression shall unless repugnant to the subject or  
context includes his successors and assigns) from the demand under the  
terms \_\_\_\_\_ and \_\_\_\_\_ conditions \_\_\_\_\_ of \_\_\_\_\_ tender  
no. \_\_\_\_\_ for \_\_\_\_\_  
\_\_\_\_\_ (hereinafter called " the said tender" of such bid security deposit  
for the due fulfilment by the said tenderer(s) of the terms and conditions  
contained in the said tender on production of bank guarantee for  
Rs./US \$ \_\_\_\_\_ (Rupees / US dollar  
\_\_\_\_\_ only).

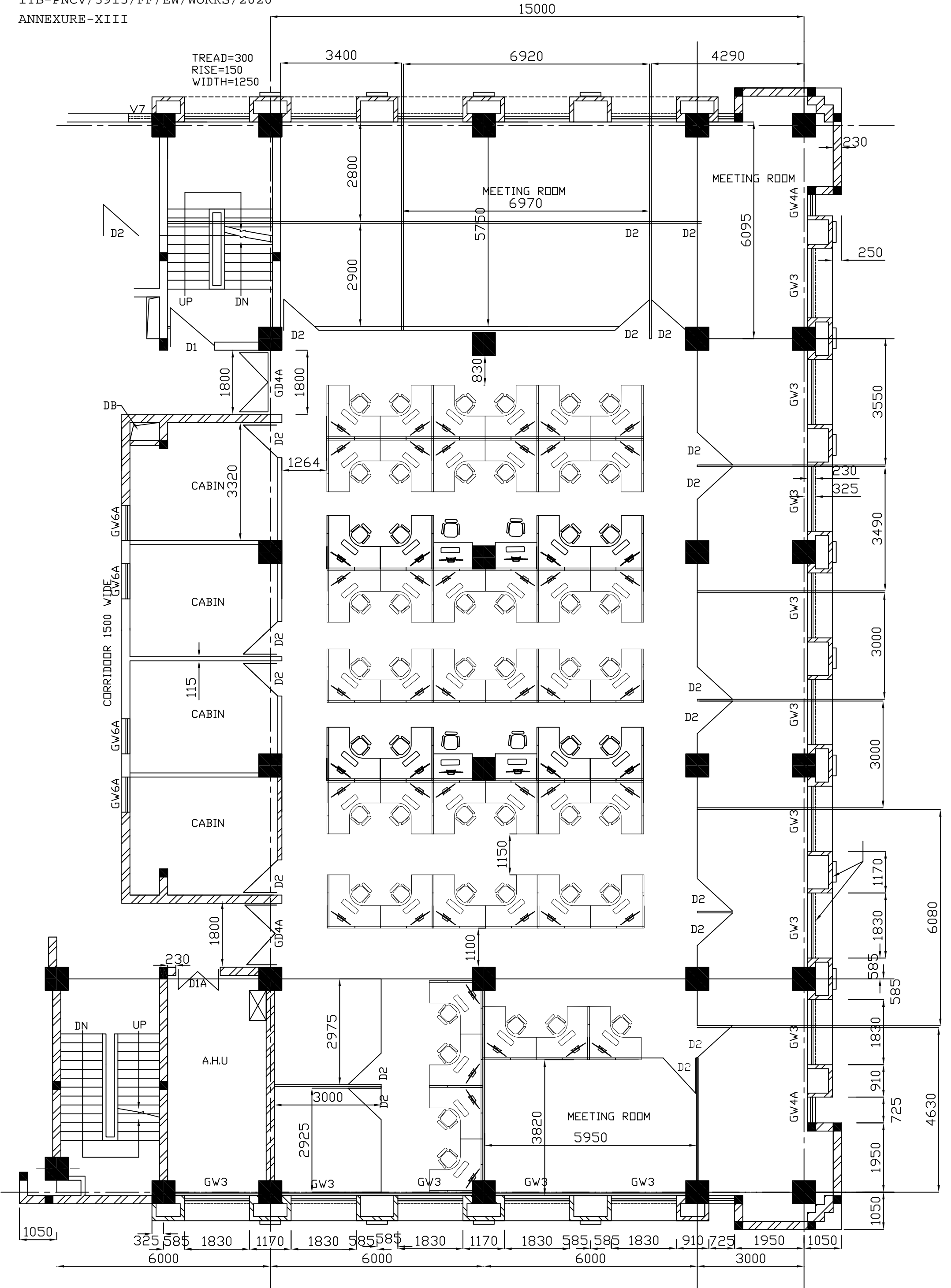
We \_\_\_\_\_ (the bank) hereinafter  
referred to as 'the bank' do hereby undertake to pay to the company an amount  
not exceeding Rs./ US \$ \_\_\_\_\_ (rupees/ us  
dollar \_\_\_\_\_ only) against any loss or damage caused to or  
suffered by the said company by reason of any breach by the said tenderer(s) of  
any of the terms and conditions contained in the said tender. The decision of the  
company as to any such breach having been committed and loss suffered shall  
be binding on us.

2. We \_\_\_\_\_ bank do hereby undertake to pay the amounts  
due and payable under this guarantee without any demur merely on a  
demand from the company stating that the amount claimed is due by way of  
loss or damage caused to or would cause to or suffered by the company by  
reason of any breach by the said tenderer(s) of any of the terms or conditions  
contained in the said tender or by reason of the said tenderer's failure to  
keep the tender open. Any such demand made on the bank shall be  
conclusive as regards the amount due and payable by the bank under this  
guarantee. However, our liability under this guarantee shall be restricted to an  
amount not exceeding \_\_\_\_\_ (Rs/US dollar  
\_\_\_\_\_ only).

- 3 We (the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the finalisation of the said tender and that it shall continue to be enforceable till the said tender is finally decided and order placed on the successful tenderer and/or till all the dues of the company under/or by virtue of the said tender have been fully paid and its claims satisfied or discharged or till a duly authorised officer, of the company certified that the terms and conditions of the said tender have been fully and properly carried out by said tenderer(s) and accordingly discharges the guarantee.
4. Unless previously cancelled by the company, this indemnity will remain in force up to \_\_\_\_\_ months from date of issue of the guarantee i.e \_\_\_\_\_ up to \_\_\_\_\_ and will stand automatically cancelled on the expiry of the said period than contemplated hereunder. unless demand or claim under this guarantee is made on bank in writing within six months from the date of the expiry of this guarantee, all the rights of the company against as hereunder shall be forfeited and bank shall be relieved and discharged from all liabilities hereunder.
5. The Bank hereby declares that it has the power to issue this guarantee and the undersigned has full power to do so.

Dated \_\_\_\_\_ day of \_\_\_\_\_ 202.

Corporate seal \_\_\_\_\_ for \_\_\_\_\_ bank.



FOR TENDER PURPOSE ONLY

FIRST FLOOR (EAST WING)